

Corporate Investigations: How to Conduct Proper and Effective Internal Investigations



EXPERIENCE, DEDICATION, AND LEADERSHIP IN SECURITY EDUCATION

***October 15–16, 2012
Las Vegas, Nevada***

***Earn up to
13 CPEs***

ASIS
INTERNATIONAL
Advancing Security Worldwide®

Ignorance is not bliss

Internal workplace investigations—an important management tool necessary in today’s business climate—are routinely conducted by organizations of every size. Though the objectives, and certainly the scope, of these undertakings vary widely, their principle purpose is that of unbiased fact-finding that leads to objective results.

Only a quality investigation can withstand scrutiny. Carefully examine the methods, tools, and legal limitations of modern fact-finding in today’s workplace. Learn how to use the Process of Investigation® and conduct fast, proper, and cost-effective internal investigations. Discover how to use force multipliers when conducting your investigations and obtain the highest possible return on investment from every undertaking. The secret *tips and traps* that often make the difference between a successful investigation and a catastrophic one will be revealed.

Don’t miss this opportunity to master the intricacies of conducting a flawless investigation. What you don’t know CAN hurt you!



Save \$100!
Register by
August 17.

IMMEDIATE BENEFITS:

- Learn the latest techniques, methods, and processes.
- Strengthen your interview and interrogation skills and learn the new I2M interview method.
- Gain valuable insight into the process of modern fact-finding.
- Discover how to build airtight cases.
- Learn how to conduct fast, efficient investigations.
- Obtain the highest possible ROI.
- Receive forms, checklists, and other valuable tools.
- Build relationships and share experiences with others who conduct internal investigations.

WHO SHOULD ATTEND:

- Corporate investigators and support personnel
- Security and loss prevention managers
- Fraud examiners
- Risk managers
- HR professionals
- Attorneys representing employers
- Professionals conducting proper and lawful workplace investigations
- Professionals preparing to take the CPP or PCI exams

PROGRAM OVERVIEW

The Process of Investigation

Explore significant trends in workplace crime and investigations and examine the different elements of a successful investigation. Identify the six methods and seven phases of an investigation and see how they are used.

Fundamentals of Fact-finding

Examine the attributes of a successful fact-finder and learn how to document, catalog, and properly report findings. Review proper methods of evidence handling and management.

Methods of Investigation

Closely examine the six methods of investigation and learn how they are best used. Discover the four elements of a proper investigatory interview. Learn how to overcome denials and obtain powerful written admissions.

Project Management and Case Development

Examine the role of the project team and each member's responsibility. Discuss investigative ethics and how they drive the process. Learn how to properly take notes and write professional reports.

Applied Strategies

Explore the different types and classifications of workplace misconduct. Discuss modern prevention and intervention strategies relative to issues such as workplace violence and substance abuse. Participate in several case studies that explore current investigative best practices and how they are used.



Price includes your personal copy of Mr. Ferraro's eighth book. A \$91 value.

Prerequisites

Attendees should have a fundamental understanding of modern asset protection and loss prevention principles as well as some investigative experience.

Note: The Process of Investigation® is the registered trademark of Business Controls, Inc. and is used with permission.

Program content updates will be posted at www.asisonline.org.



Earn your board certification in investigations from ASIS. As a Professional Certified Investigator (PCI), you'll convey professional competence and credibility. Learn more at www.asisonline.org/certification.

HOW TO REGISTER

Web

www.asisonline.org/profdev.html

Phone

+1.703.519.6200

A downloadable registration form is available at www.asisonline.org

Fast Facts

Registration Hours

Monday

7:00-8:00 am

Program Hours

Monday-Tuesday

8:00 am-5:00 pm

Registration Fees

Fees include daily continental breakfast, refreshment breaks, and a networking reception. *Hotel costs are not included.*

Early bird cutoff: 8/17/12

	Early Bird	Regular
Member	\$ 825	\$ 925
Nonmember	\$1,125	\$1,225

Hotel Information

Be sure to mention ASIS when requesting the special room rate.

Westin Casuarina
160 E. Flamingo Rd
Las Vegas, NV 89109
+1.866.837.4215

Price: \$149 single/double (plus tax)

Hotel cutoff: September 21, 2012

Instructors

Eugene F. Ferraro, CPP, CFE, PCI

Program Advisor

CEO/Founder

Business Controls, Inc.

Greenwood Village, Colorado

Mr. Ferraro, a corporate investigator for over 27 years, specializes in the investigation of employee dishonesty, substance abuse, and criminal activity in the workplace. He has conducted thousands of investigations throughout North America, and speaks frequently on the topics of employee misconduct and workplace investigations. A former military pilot, intelligence officer, and graduate of the Naval Justice School, Mr. Ferraro holds a B.S. from Florida Institute of Technology and is ASIS board-certified in security management and investigations and is a Certified Fraud Examiner.

Ricky Bennett, MBA

Vice President

Business Controls, Inc.

Greenwood Village, Colorado

Mr. Bennett is a recognized subject matter expert in managing workplace misconduct in areas including substance abuse, theft, and workplace violence situations. Prior to joining Business Controls, Mr. Bennett served as Chief of Police for the City of Aurora, Colorado. He has over 30 years of experience in the criminal justice field. During his tenure as Chief of Police, Mr. Bennett managed various investigative units and was responsible for setting agency policy, managing internal investigations, and determining corrective actions resulting in disciplinary actions.

Updates will be posted online.

Pertinent Information

Team Discounts

Receive a 10% discount when three to five attendees register from the same organization, 15% for six or more. Email asis@asisonline.org for details.

Confirmation

If confirmation of registration and payment has not been received three days prior to the event, please email asis@asisonline.org.

Attire

Business casual is recommended.

Certificates of Attendance

ASIS reserves the right to withhold certificates if attendance requirements are not met.

On-site Contract Programs

All ASIS educational programs can be brought to your facility or customized to meet specific needs. Call +1.703.518.1429 for details.

Last-minute Registrations

While we welcome all registrations, including those on-site, the availability of handout materials cannot be guaranteed.

Rental Car Discount

Contact Dollar at +1.800.800.4000 or www.dollar.com; reference code CM0140.

Continuing Professional Education (CPE)

Each 50-minutes of instruction is worth one CPE.

▶▶ **ASIS International
58th Annual Seminar and Exhibits**

September 10-13, 2012 | Philadelphia, PA

**Come early and take advantage
of your time in Orlando.**



Pre-Seminar certification classroom reviews | September 7-8
CPP, PCI, and PSP

Pre-Seminar programs and industry tours | September 8-9

▶▶ **Upcoming Programs**

**Education Sessions produced by the ASIS Gaming and
Wagering Protection Council for Global Gaming Expo**
TBD | Las Vegas, Nevada

CCTV

October 15-17, 2012 | Las Vegas, Nevada

Organizational Resilience

October 17-19, 2012 | Las Vegas, Nevada

ASIS Assets Protection Course™ I: Fundamentals of Security

November 12-15, 2012 | Alexandria, Virginia

Wharton/ASIS Program for Security Executives

In partnership with Wharton School of Business

(week one of two)

TBD | Philadelphia, Pennsylvania

Executive Protection

December 3-4, 2012 | Annapolis, Maryland

▶▶ **ASIS Global Conferences**



6th Asia-Pacific Conference and Exhibition

December 3-5, 2012 | Hong Kong

View full calendar at www.asisonline.org/profdev.html.

Programming, schedule, locations, and pricing are subject to change.

About ASIS International

ASIS International (ASIS) is the preeminent organization for security professionals, with more than 37,000 members worldwide. Founded in 1955, ASIS is dedicated to increasing the effectiveness and productivity of security professionals by developing educational programs and materials that address broad security interests, such as the ASIS Annual Seminar and Exhibits, as well as specific security topics. ASIS also advocates the role and value of the security management profession to business, the media, government entities, and the public. By providing members and the security community with access to a full range of programs and services, and by publishing the industry's number one magazine—*Security Management*—ASIS leads the way for advanced and improved security performance.

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ASIS Delivers Distinctive Security Education

Leading security practitioners, who face the same challenges you face, develop and deliver distinctive ASIS programs. They address real-world security issues through personal experiences and by applying theories, proven and tested by leading security professionals. Your colleagues highly rate ASIS programs for providing best practices and the newest strategies for mitigating ever-changing security threats...today's implementation for tomorrow's security.

For more information, visit www.asisonline.org.



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