

# TECHNICAL COMMITTEE APPLICATION FORM

## ASIS Business Continuity and Crisis Management Guideline

**Due: Friday, 19 June 2020 to: [standards@asisonline.org](mailto:standards@asisonline.org)**

Applicants must create a customer record via the ASIS [website](#). If you already have a record (or ASIS member number), please review your record for accuracy and completeness. Your ASIS record must match the below information for membership purposes.

**APPLICANT INFORMATION:**

Name:	
Title:	
Organization:	
State and Country:	
E-mail address:	
*Are you an ASIS Member?	
ASIS customer record number:	

\* There is no fee for ASIS members. Nonmembers are subject to a one-time \$300 administrative fee due upon notification of committee inclusion.

**1. Membership type:**

a.  **Primary organizational voting member**

- i. **Primary voting members** are representatives of the organization. If the member no longer represents the organization during the standard development process, the organization is responsible for appointing a new representative to serve in the technical committee.

Please provide an organizational point of contact (POC) other than yourself, if applicable:

Name: \_\_\_\_\_  
 Position: \_\_\_\_\_  
 Email: \_\_\_\_\_

- ii. **Primary voting members** are encouraged to identify an “alternate”. Alternates must complete a separate application form. There can only be **one** primary voter and alternate per organization.

b.  **Alternate organizational voting member**

- i. An alternate cannot be designated if there is no primary organizational voting member. Please provide contact information of person who will be serving as alternate, if applicable:

Name: \_\_\_\_\_  
 Position: \_\_\_\_\_  
 Email: \_\_\_\_\_

c.  **Primary independent voting member**

- i. Primary independent voting members are individuals that do not represent an organization (e.g., in job transition, retired, organization does not support involvement, etc.)

d.  **Observer** (non-voting member)

- i. Limited number of observer positions on the technical committee.

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2. What membership interest category best describes your (or your organization's) relationship to the activities of this standard? Please select one of the following:

**Interest Categories:**

- General Interest:** Government, not-for-profit, academia, and other interested parties.
- Producer/Service Providers:** Consultants, service firms, and equipment manufacturers and suppliers.
- User/Managers:** Supervisors or persons in charge of day-to-day security management, operations or systems.

**Note:** If more than one interest category applies, please rate them in the order of participation preference.

3. Are you a member of any ASIS Communities? If so, please list all that apply.
4. Are you a member of any other organizations' standards body? If so, please specify.
5. Describe your organization's direct and material interest as well as expertise in this area.
6. If you have a relationship with any other organization(s) that could be perceived as a conflict of interest, briefly describe the nature of the relationship/potential conflict of interest. (Such relationships do not necessarily disqualify an applicant from technical committee membership.)
7. Attendance at meetings is required. If selected, do you agree to **attend meetings and actively participate** as a member of the technical committee by fulfilling member obligations? Meeting are typically conducted virtually.
- Yes or  No
8. I acknowledge and understand that should I fail to meet attendance requirements; I may be removed from the committee.
- Yes or  No

*I hereby acknowledge that I have carefully read and fully understand requirements for participation and confirm that I have the knowledge, experience, and skillset to effectively serve as a technical committee member.*

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*I understand that if I am an organizational representative in this technical committee, should my employment status with my organization change while participating in this project I may not be able to participate under a different representation.*

*I hereby acknowledge that I have carefully read and fully understand the [ASIS Code of Ethics](#) and confirm that I will abide to this code.*

*I confirm that as an interested party, I have a direct and material interest in this project and agree to participate actively by fulfilling attendance, voting, correspondence, and other obligations. I agree to advise ASIS Standards & Guidelines of contact and/or interest category changes.*

*I understand that in the consideration of the technical committee, the Standards and Guidelines Program Office shall consider the following: reasonable limits on technical committee size; balance or potential dominance of stakeholder interests; extent of interest expressed and the willingness to participate actively, and the representative identified by the organization, company or government agency.*

*I understand that for ASIS International to disseminate the work of this technical committee, it is necessary for ASIS International to have the rights to adapt, copy, and publicly distribute contributions or submittals made to the technical committee. I further understand that my contributions to the technical committee may be included in future copyrighted work by ASIS International.*

Signed \_\_\_\_\_  
(E-signature acceptable)

Date \_\_\_\_\_

Submit your completed application form to: [standards@asisonline.org](mailto:standards@asisonline.org). Please submit a CV and/or short bio with the completed application form. Thank you.

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**Return to:** Mrs. Aivelis Opicka  
Director, Standards & Guidelines  
ASIS International  
Ph; 703.518.1439  
[standards@asisonline.org](mailto:standards@asisonline.org)

**Staff Use Only:**  
Date Received \_\_\_\_\_