

STANDARDS & GUIDELINES

July 31, 2013

RE: U.S. Technical Advisory Group (TAG) Committee Formation to ISO/Project Committee (PC) 284 on Quality of Private Security Company (PSC) Operations

ASIS International is pleased to extend you an invitation to participate on a new standards initiative. The International Organization for Standardization (ISO) has approved a New Work Item Proposal (NWIP) for the development of an ISO International Standard based on the ANSI/ASIS PSC.1-2012: *Management System for Quality of Private Security Company (PSC) Operations - Requirements with Guidance*.

By way of background, the proposal, submitted by the American National Standards Institute (ANSI), was approved by ISO member ballot. Subsequently, the ISO Technical Management Board (TMB) recently announced the creation of a new ISO Project Committee, ISO/PC 284 "Management System for Quality of Private Security Company (PSC) Operations - Requirements with Guidance". ISO/PC 284 will develop an ISO International Standard to provide the principles and requirements for a Quality Assurance Management System (QAMS) for Private Security Service Providers and Private Security Companies (collectively PSCs) based on the ANSI/ASIS PSC.1-2012. ISO/PC 284 will address the need for an international standard aimed at providing a global approach for security services consistent with the principles and best practices of the Montreux Document and the International Code of Conduct (ICoC).

ISO/PC 284 will be tasked with developing the ISO standard, which will provide a means for PSCs and their clients, to demonstrable consistent and predictable quality of services, while maintaining the safety and security of their operations and clients, within a framework that aims to ensure respect for human rights, national and international laws, and fundamental freedoms. The work of ISO/PC284 will be supported by national "mirror committees" and "technical advisory groups" from participating countries.

While ANSI is the official representative to ISO, ASIS International will serve as the administrator to the U.S. Technical Advisory Group (TAG). U.S. TAGs are committees accredited by ANSI for participation in ISO activities and operate in compliance with the [ANSI Criteria for the Development and Coordination of U.S. Positions in the International Standardization Activities of the ISO and IEC](#).

The U.S. TAG to ISO/PC 284 will work to develop and articulate the U.S. position by ensuring the involvement of U.S stakeholders from the private and public sectors comprised of representatives of users of security services, security providers, civil society and human rights groups, academics, and legal experts. You have been identified as someone who may be interested in participating on the U.S. TAG due to your knowledge, expertise, and involvement in the development of the ANSI/ASIS PSC.1 2012 American National Standard.

To serve as a member of the U.S. TAG to ISO/PC 284, members must:

- Have a direct and material interest in the TAG's work;
- Make a commitment to participate actively by fulfilling attendance, voting, and other relevant obligations.

The U.S. TAG will consist of two membership categories:

- **Voting Rep:**
 - Voting members are required to attend Committee meetings, provide input and content, and vote. ***It is important to emphasize that voting membership requires attendance at meetings (with most being held virtually) and timely responses to letter ballots. Please note: There may only be one voting representative for each organization, however a voting alternate may be designated.***

- **Observer:** Observer members will be advised of the Committee's activities, may attend meetings and submit comments for consideration, but do not vote on letter ballots.

Participation will fall under one of the following self-declared "interest categories":

- **General Interest** - *members of ASIS Councils, government, not-for-profits, academia and other interested parties;*
- **Producer/Service Providers** - *consultants, service firms, and equipment manufacturers and suppliers; or*
- **User/Managers** - *supervisors or persons in charge of day-to-day security management, operations or systems.*

Membership composition of the U.S. TAG will be based on ANSI "balance" requirements, where "no single interest category constitutes more than one-third of the membership" to include consideration on committee size. (ASIS membership is not a requirement for participation).

If you wish to be considered for participation on the U.S. TAG to ISO/PC 284, please complete and submit the *U.S. TAG Application Form* (attached) on or before Friday, August 16, 2013 to standards@asisonline.org.

Once the U.S. TAG is formed, a confirmation notice will be sent to include details of the first meeting (scheduled as a face-to-face meeting) on Monday, September 23, 2013 from 9:00 am – 2:00 pm in Chicago, Illinois.

Sincerely yours,

[Original Signed by]

Susan Carioti, Director, Standards and Guidelines
ASIS International, US TAG Administrator

cc: K. Hughes, ANSI
ASIS Standards Commission