



November 15, 2012

RE: **Standards Technical Committee Formation – Risk Assessment**

Dear Potential Committee Member:

This *Risk Assessment* standard is an American National Standard to be jointly developed between ASIS International (ASIS) and RIMS (the Risk and Insurance Management Society, Inc.). The standard will provide guidance on a generic process for risk assessments enabling repeatable, documented and objective identification, analysis, and evaluation of risk to provide a foundation for information-based analysis of the efficacy of risk management response options, including controls that protect an organization's assets. It will address strategic and operational risks but does not include financial risks. The risk assessment process includes: risk identification (opportunity, strength, threat, vulnerability, and criticality/impact analyses), risk analysis, and risk evaluation. It uses a process approach consistent with the ISO31000 and with the Plan-Do-Check-Act model. Reliable risk assessments require that they be conducted using a systematic approach, in an organized and well-documented manner, with clearing identified stakeholders and assumptions. The standard will discuss managing a risk assessment program, as well as conducting individual risk assessments. Annexes provide examples of quantitative and qualitative methodologies for risk assessment.

You have been identified as someone who may be interested in participating on the Technical Committee that will develop this Standard. ASIS is handling committee administration for this project. For information on ASIS' standards development process and committee expectations, please see the [ASIS Standards Procedures](#) and the [Quick Reference Guide](#).

The RA Technical Committee will consist of voting and observer (non-voting) membership:

- ***Voting:** Voting members are required to attend meetings, provide input and content for the Standard, and vote for the Standards approval as an American National Standard. **Voting membership requires attendance at meetings (typically held virtually) and timely responses to letter ballots.** There may only be one voting representative for each organization, however a voting alternate may also be designated.
- ***Observer:** Observer members will be informed of the Technical Committee's activities, may attend technical committee meetings and submit comments for consideration, but do not vote on letter ballots. There may only be one observer representative for each organization.

***Organizations are to coordinate voting, alternate, and observer representation to avoid duplication in application submissions.**

Member participation will fall under one of the following self-declared "interest categories":

- **General Interest**
- **Producer/Service Providers**
- **User/Managers**

Membership composition of the RA Technical Committee will be balanced across interest categories based on ANSI "balance" requirements; and consideration may be given on committee size. (ASIS or RIMS membership is not a requirement for participation.)

Please note, committee inclusion will be based on a first-come basis and only fully completed application forms will be considered.

If you wish to be considered for participation on the RA Technical Committee, please complete and submit the attached RA *Application Form* on or before December 14, 2012 to standards@asisonline.org. Forms received after the deadline may not be accepted. Once the RA Technical Committee is formed, confirmation and next steps will be sent.

Sincerely yours,

[Original Signed by]

Susan Carioti
Director, Standards and Guidelines
ASIS International

cc: ASIS Standards and Guidelines Commission
M. Siegel
C. Fox
N. Bacchus

Attachment