

Checklist for Reviewing Professional Certified Investigator (PCI) 2012 International Applications

The PCI exam is 2 & 1/2 hours long and consists of 125 multiple-choice questions plus 15 randomly placed pretest items (candidates are not graded on pretest items).

This checklist has been designed to assist with the reviewing of PCI applications. Please sign and return this form with completed applications.

Directions: First carefully review all applications for completion.

2012 Exam and Deadline Dates

(The Certification Department at ASIS Headquarters must receive all completed and reviewed applications by the deadline date or the exam will be postponed.) Any applications received after the deadline date will be considered and processed for the next exam date.

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|------------------|---------------------------------------|
| Exam Date: | Application Submission Deadline Date: |
| May 5, 2012 | March 1, 2012 |
| November 3, 2012 | September 1, 2012 |

Eligibility Requirements for the PCI Examination

Candidates wishing to take the PCI examination must first satisfy the following requirements:

Work Experience and Education

1. Five (5) years of investigations experience, with at least two (2) years in case management.
2. A high school diploma or GED equivalent.

Applicant must not have been convicted of any criminal offense that would reflect negatively on the security profession, ASIS, or the certification program.

Disciplinary questions

- Make sure that all questions are answered. If the answer to one or more of these questions is yes, an explanation on a signed and dated separate sheet(s) may be placed in a sealed envelope for confidentiality. The explanation must accompany the application.

Exam Selection

Make sure an exam location has been selected.

Professional References

- 3 References are required
Candidate may not use anyone as a reference who falls under his/her supervision, relatives, members of the PCB, or ASIS staff. Complete addresses and telephone numbers are required including city and state codes.

Exam Location & Date

- Must be indicated on each application.

(Continued on adjacent page)

Applicant Declaration / Signature

- Make sure the candidate has signed and dated the application.

Fees & Method of Payment

Fees must accompany all candidate applications when being submitted in U.S. dollars. There will not be a billing process.

PCI - Paper & pencil exam fee is \$200.00 for members and \$350.00 for non-members

Wire Payments

A copy of payment transfer documents **must** accompany the application. The candidate is responsible for any fees associated with wire payments.

I testify that I have reviewed all applications being submitted for completeness only and understand that my personal review of the attached CPP application(s) does not give the candidate authorization to take the CPP examination. My review is only for accuracy.

Please complete this form when submitting applications to Certification Program, ASIS International, 1625 Prince Street, Alexandria, VA 22314.

Number of CPP applications submitted: _____

Signature exam contact person: _____ Date: _____

ASIS Membership #: _____ Tel: _____

Fax: _____ E-mail: _____

Chapter number and name: _____

**The application review process takes two – three weeks.
You will be copied on all correspondence with applicants.**