

## **Checklist for Reviewing Certified Protection Professional (CPP) 2012 International Applications**

The CPP exam is 4 hours long and consists of 225 multiple-choice questions.

**This checklist has been designed to assist with the reviewing CPP applications. Please sign and return this form with the applications.**

Directions: First carefully review all applications for completion.

### **2012 Exam and Deadline Dates**

(The Certification Department at ASIS Headquarters must receive all completed and reviewed applications by the deadline date or the exam will be post-poned.) Any applications received after the deadline date will be considered and processed for the next exam date.

Exam Date:

May 5, 2012

November 3, 2012

Application Submission Deadline Date:

March 1, 2012

September 1, 2012

### **Eligibility Requirements for the CPP Examination**

Candidates wishing to take the CPP examination must first satisfy the following requirements.

#### **Work Experience and Education**

1. Nine (9) years of security experience, at least three (3) years of which shall have been in responsible charge of a security function;

#### **OR**

1. Seven (7) years of security experience, at least three (3) years of which shall have been in responsible charge of a security function;
2. An earned Bachelor's Degree or higher from an accredited institution of higher education.

Note: Documentation for education is not needed if eligibility requirements based on years of experience are met. If education is used, the Certification program office must receive official certified transcripts **before** the candidate exam results will be released. A copy of the diploma **must** accompany the application to assist with process.

Applicant must not have been convicted of any criminal offense that would reflect negatively on the security profession, ASIS, or the certification program.

#### **Disciplinary questions**

- Make sure that all questions are answered. If the answer to one or more of these questions is yes, an explanation on a signed and dated separate sheet(s) may be placed in a sealed envelope for confidentiality. The explanation must accompany the application.

#### **Exam Selection**

- Make sure an exam location has been selected.

*(Continued on adjacent page)*

**Professional References**

- 3 References are required  
Candidate may not use anyone as a reference who falls under his/her supervision, relatives, members of the PCB, or ASIS staff. Complete addresses and telephone numbers are required including city and state codes.

**Exam Location & Date**

- Must be indicated on each application.

**Applicant Declaration / Signature**

- Make sure the candidate has signed and dated the application.

**Fees & Method of Payment**

Fees must accompany all candidate applications when being submitted in U.S. dollars. There will not be a billing process.

CPP - Paper & pencil exam fee is \$200.00 for members and \$350.00 for non-members

**Wire Payments**

A copy of payment transfer documents **must** accompany the application. The candidate is responsible for any fees associated with wire payments.

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I testify that I have reviewed all applications being submitted for completeness only and understand that my personal review of the attached CPP application(s) does not give the candidate authorization to take the CPP examination. My review is only for accuracy.

Please complete this form when submitting applications to Certification Program, ASIS International, 1625 Prince Street, Alexandria, VA 22314.

Number of CPP applications submitted: \_\_\_\_\_

Signature exam contact person: \_\_\_\_\_ Date: \_\_\_\_\_

ASIS Membership #: \_\_\_\_\_ Tel: \_\_\_\_\_

Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

Chapter number and name: \_\_\_\_\_

**The application review process takes two – three weeks.  
You will be copied on all correspondence with applicants.**