

**DRAFT**  
**MEETING MINUTES**  
**PAP WORKING GROUP**  
**MAY 10, 2011 & MAY 11, 2011**  
**CONFERENCE CALL - 11:00 am to 1:00 pm U.S. EDT**

**DAY ONE - MAY 10, 2011**

**1. Welcome and Call to Order**

Committee Co-Chair Dr. Marc Siegel called the meeting of the Physical Asset Protection (PAP) Working Group (WG) to order at 11:05 am U.S. EDT and welcomed the participants.

**2. Roll Call**

Ms. Aivelis Opicka of ASIS staff took roll and the attendance list is appended as Attachment I.

**3. Approve Agenda**

Co-Chair Siegel asked for any proposed modifications to the agenda, and being none the agenda was approved.

**4. Approve Meeting Minutes of April 21, 2011**

Co-Chair Siegel asked for any proposed modifications to the meeting minutes of April 21, 2011, and being none the minutes were approved.

**5. Discussion of Comments**

Before moving to discuss comments, Co-Chair Siegel provided an update regarding contributions to Annex B. It was noted some members have provided contributions; however others have requested additional time to complete the work. Once all contributions have been submitted, Co-Chair Siegel will review the contributions and combine the recommendations.

Co-Chair Siegel resumed discussion addressing the Technical Committee's comments to the February 17, 2011 PAP Standard draft at comment no. 285. Ms. Jeanette Donovan presented the draft and comment compilation on-screen via Web conferencing for live review and edit.

In all, the WG reviewed comments 285 through 371, accepting those comments deemed appropriate and modified proposed recommendations as necessary. Details can be found in Attachment II.

**Secretariat's Note:** All draft edits are incorporated per the May 11, 2011 copy. An updated draft will be disseminated to the working group prior to the next meeting.

**6. Open Discussion**

The next meeting was noted as scheduled for April 21, 2011. The previously assigned *Annex B* content contributions will be due at a later date to be determined, with the remaining action items of March 25 being due Friday, April 15.

**7. Action Items**

Action items include:

- ASIS staff to research on acquiring ISO permission for inclusion of the ISO Risk Management Process as figured in the ISO 31000:2009 (as per comment # 308).
- WG members, Glen Kitteringham, Jeff Leonard, and Dennis Blass to collaborate on providing content for a new annex section germane to "cost/benefit" (as per comment #329). Contribution(s) due to [standards@asisonline.org](mailto:standards@asisonline.org) on or before Thursday, June 9, 2011.

**8. Next Meeting**

The next WG meeting to be schedule after day two meeting (May 11<sup>th</sup>).

**9. Adjournment**

Co-Chair Siegel adjourned the meeting at 1:02 pm U.S. EDT with consensus.

Submitted by:

*[Original Signed By:]*

Jeanette Donovan  
ASIS International  
Standards & Guidelines Coordinator

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Antitrust Risk Notice: As a reminder, participation in standard and guideline committees involves the potential for antitrust concerns or risks. To avoid such concerns and risks, participants should carefully observe the "ASIS Standards Development Procedures". In addition, sensitive discussion topics such as price, specific contractual terms, etc., should be avoided. Any participant having concerns or questions regarding sensitive discussion topics should consult with their company's legal counsel, the Committee leadership or ASIS staff.

Early Patent Disclosure Notice: ASIS follows ANSI's patent policy where disclosure of relevant patented inventions at the earliest possible time in the standards development process is encouraged. Neither ASIS, the Committee, nor its Chair ensure the accuracy or completeness of any disclosure or whether any disclosure is of a patent that in fact may be essential for the use of standards under development.

**DRAFT**  
**MEETING MINUTES**  
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**MAY 10, 2011 & MAY 11, 2011**  
**CONFERENCE CALL - 11:00 am to 1:00 pm U.S. EDT**

**DAY TWO – MAY 11, 2011**

**1. Welcome and Call to Order**

Committee Co-Chair Dr. Marc Siegel called the meeting of the Physical Asset Protection (PAP) Working Group (WG) to order at 11:10 am U.S. EDT and welcomed the participants.

**2. Roll Call**

Ms. Aivelis Opicka of ASIS staff took roll and the attendance list is appended as Attachment I.

**3. Approve Agenda**

Co-Chair Siegel asked for any proposed modifications to the agenda, and being none the agenda was approved.

**4. Discussion of Comments (continuation of Day One)**

Co-Chair Siegel resumed discussion of comments addressing comment # 372. Ms. Jeanette Donovan presented the draft and comment compilation on-screen via Web conferencing for live review and edit.

The following was noted during comment review:

- Comments (374-469) pertaining to sections A.8.2 – A.8.5, identified redundancy and lack of content flow. The WG reviewed the language with consensus found to rewrite the section for clarity.
- Section A.8.6, containing two separate bullet lists, was also found to be redundant. Consensus was found to combine the lists into one.
- The WG determined the need to add a new section (A.8.6.1) entitled, “Command and Control Structure” where components of comment #483, Convergence, and other related material could be added to emphasize the need of delegating necessary authorities.

Co-Chair Siegel volunteered to review the sections and coordinate with Co-Chair Wylde to provide rewrites prior to the next meeting for WG consideration.

In all, the WG reviewed comments 372, 373, and 470 - 511, accepting those comments deemed appropriate and modified proposed recommendations as necessary. Comments 374 – 469 were tabled pending review of new content. See Attachment II for details.

**Secretariat’s Note:** All draft edits are incorporated per the May 11, 2011 copy. An updated draft will be disseminated to the working group after the May 11<sup>th</sup> meeting.

**5. Open Discussion**

Ms. Opicka informed that the next series of comments are those related to Annex B. Discussion ensued on the Convergence section. It was noted various members are still working on proposing additional content for consideration. However, the WG discussed the term “convergence” and found it to be problematic due to the varying definitions and usage of the term by security professionals (e.g. convergence of information security and physical security; convergence of crisis management and security management; convergence of business continuity management and security management; as well as convergence of enterprise risk management and security). It was determined that the issues raised by the core concepts of convergence are very important and therefore should be part of the appropriate sections of the core document. Emphasis will be placed on recognition of interdependence and integration of functions and processes.

Discussion moved to determining the next meeting date. A recommendation was made to conduct another two-day meeting to expedite the comment review process. With consensus, the WG scheduled the next meeting for Thursday and Friday, June 16 and 17<sup>th</sup> from 11am – 1:00 pm (on both days).

**6. Action Items**

Action items include:

- Co-Chair Siegel to coordinate with Co-Chair Wylde for the aforementioned section rewrites on or before Tuesday, June 9, 2011.
- ASIS staff to provide updated draft and comment compilation to the WG in advance of the next meeting.

**7. Next Meeting**

The next WG meeting is Thursday, June 16<sup>th</sup> and Friday, June 17<sup>th</sup> from 11:00 am to 1:00 pm U.S. EDT.

**8. Adjournment**

Co-Chair Siegel adjourned the meeting at 1:06 pm U.S. EDT with consensus.

Submitted by:

*[Original Signed By:]*

Jeanette Donovan  
ASIS International  
Standards & Guidelines Coordinator

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**PAP WORKING GROUP**  
**MEETING ATTENDEES**

**DAY ONE - MAY 10, 2011**

Dr. Marc H. Siegel, ASIS International, Committee Co-Chair  
Allison Wylde, London Metropolitan University Business School, Committee Co-Chair  
Dennis Blass, Children's Health System  
Nicholas Economou, Cablevision Systems Corporation  
James Ellis, Principle Financial Group  
Edward Heisler, Facility Control Systems, Inc.  
Henri Hemery, RISK&CO  
Glen Kitteringham, Kitteringham Security Group Inc.  
Richard Lavelle, Reprise Design, Inc.  
Jeffrey Leonard, Securitas Security Services US  
Mohamed Meddeb, Topic Energy  
Henry Nocella, (DBA) Nocella Associates  
Russ Phillips, MMTS Group  
Roger Piper, Piper Consulting  
Barry Stanford, Staples Center, Nokia Theatre, and L.A. LIVE  
Loftin Woodiel, Ally Financial Services

**ASIS Staff Present**

Sue Carioti, Director, Standards & Guidelines  
Aivelis Opicka, Manager, Standards & Guidelines  
Jeanette Donovan, Standards & Guidelines Coordinator

**ASIS Commission Liaison Present**

Bernard Greenawalt, ASIS Commission on Standards and Guidelines

**DAY TWO - MAY 11, 2011**

Dr. Marc H. Siegel, ASIS International, Committee Co-Chair  
Dennis Blass, Children's Health System  
Nicholas Economou, Cablevision Systems Corporation  
James Ellis, Principle Financial Group  
Edward Heisler, Facility Control Systems, Inc.  
Glen Kitteringham, Kitteringham Security Group Inc.  
Richard Lavelle, Reprise Design, Inc.  
Jeffrey Leonard, Securitas Security Services US  
Mohamed Meddeb, Topic Energy  
Henry Nocella, (DBA) Nocella Associates  
Russ Phillips, MMTS Group  
Roger Piper, Piper Consulting  
Barry Stanford, Staples Center, Nokia Theatre, and L.A. LIVE  
Loftin Woodiel, Ally Financial Services

**ASIS Staff Present**

Aivelis Opicka, Manager, Standards & Guidelines  
Jeanette Donovan, Standards & Guidelines Coordinator

**ASIS Commission Liaison Present**

Bernard Greenawalt, ASIS Commission on Standards and Guidelines

| No. | Line No. (begin) | Line No. (end) | Type of Comment | Comment (justification for change)  | Proposed Change  | Resolution            | Rationale  |
|-----|------------------|----------------|-----------------|---|--|-----------------------|--|
| 285 | 461              |                | Editorial       | "...chain; and..."  | "...chain;..."   | Accept                | 5/10/11  |
| 286 | 462              |                | Editorial       | "...and risks."   | "...and risks; and..."   | Accept                | 5/10/11  |
| 287 | 462              |                | Editorial       | "and" is not in the right line.   | It should be at the end of 463   | Accept                | 5/10/11  |
| 288 | 463              |                | Editorial       | "...ensure that..."   | "...to ensure that..."   | Accept                | 5/10/11  |
| 289 | 463              |                | Editorial       | remove "and"  | "...chain;"  | Accept                | 5/10/11  |
| 290 | 463              |                | Technical       | stake holders and environment need emphasis   | add "stakeholders, environment" between services and 'and supply chain   | Accept                | 5/10/11  |
| 291 | 464              |                | Editorial       | Add "and"   | "...risks; and"  | Accept                | 5/10/11  |
| 292 | 464              |                | Editorial       | For flow and continuity with line 459. Add "to" in front of line  | "to ensure that these..."  | Accept                | 5/10/11  |
| 293 | 473              |                | General         | Consistency in list capitalization  | need consistency e.g. 473 is capitalized and 465 is not.   | Accept                | 5/10/11  |
| 294 | 474              |                | Technical       | word 'adverse' is recommended to precede 'consequences' as all consequences that we are referring to are adverse  | add "adverse" between indirect and consequences  | Not accepted          | 5/10/11 - Proposed change not accepted as there could be non-adverse affects |
| 295 | 475              |                | Technical       | incorporates common risk management terms "probability and consequence" as used in ISO Guide 73:2009, Risk Management - Vocabulary  | to systematically analyze risk probability and consequence   | Not accepted          | 5/10/11 - The existing text is consistent with the new ISO Guide 73.         |
| 296 | 481              |                | Technical       | Should this sentence be labeled a) as the first of this series, with the balance of the items being relabeled; or should the sentence be combined with the previous line ("The organization should...")?                        |  | Accept w/modification | 5/10/11  |
| 297 | 482              |                | Editorial       | Bullet is missing.  | Start bullets on this bullets here for lines 482, 483, 486, 489, 491, 493 and 495.   | Accept                | 5/10/11  |
| 298 | 483              |                | Technical       | Continual improvement   | "Continually assess and periodically review"   | Accept                | 5/10/11  |
| 299 | 484              |                | Technical       | Is "periodically" enough of a metric?   | "Annually review..."   | Not accepted          | 5/10/11 - Annual review may not be appropriate for some organizations        |
| 300 | 486              | 487            | Editorial       | change for ease of reading  | ...changes within an organization or its operating environment...  | Accept                | 5/10/11  |
| 301 | 486              |                | Editorial       | "b) Re-evaluate risks within the context of changes within the organization ....."  | Two "within" in the same line?<br>"b) Re-evaluate risks within the context of changes <b>inside</b> the organization ....."  | Accept 5/10/11        |  |
| 302 | 487              |                | Technical       | all re-evaluations need to be periodic  | add "periodically" between re-evaluate and risks   | Not accepted          | 5/10/11 - Proposed change deemed redundant.                                  |
| 303 | 488              |                | Editorial       | "...risks controls on the outcome of risks event,..."   | "...risk controls on the outcome of risk events,..."   | Accept                | 5/10/11  |
| 304 | 489              |                | General         | "partnerships" should be expanded to include LEA's, government agencies, etc.   | <b>mutual aid agreements</b> and supply chains;  | Accept                | 5/10/11  |
| 305 | 490              |                | Technical       | all re-evaluations need to be periodic  | add "periodically the" between re-evaluate and risks   | Not accepted          | 5/10/11 - Proposed change deemed redundant.                                  |
| 306 | 492              |                | General         | d) Evaluate the direct and indirect benefits and costs of options to reduce risk and enhance reliability and resilience; should be expanded to specifically compare the cost of the risk versus costs of preventative measures. | d) Evaluate the direct and indirect benefits and costs of options to reduce risk and enhance reliability and resiliency. <b>The probability and the cost of potential loss must be examined through an in depth risk assessment analysis. A basic cost benefit analysis should be constructed and presented to the shareholders clearly comparing the potential cost of risk (the probability, cost of loss and impact to the business) to the recommended costs and options to reduce risk potential;</b> | Accept w/modification | 5/10/11  |
| 307 | 499              |                | Editorial       | "Communications & Consultation" (in ISO 31000:2009, Communication (singular) is used in the Fig.)   | "Communication & Consultation"   | Accept                | 5/10/11  |
| 308 | 499              |                | Technical       | In ISO 31000:2009 Risk Management Process, there is no diamond with "Treat Risk" (although the action shall be done)  | Use the exact Risk Management Process as figured in ISO 31000:2009   | Tabled                | 5/10/11 - Pending research for ISO approval.                                 |
| 309 | 504              |                | Editorial       | "...characterization, asset loss and consequence..."  | "...characterization, asset <b>degradation or</b> loss and consequence..."   | Accept                | 5/10/11  |
| 310 | 505              |                | Editorial       | characterisation could be better termed as classification based on the character  | add-classification based on its character- delete -characterisation  | Accept                | 5/10/11  |
| 311 | 506              |                | General         | Non-Sequitur  | Add some sort of introductory comment that links these bullets to the preceeding statement (if the intention is that they should be linked.)   | Accept                | 5/10/11  |
| 312 | 508              |                | Editorial       | remove comma  | "...agents; their capabilities..."   | Accept                | 5/10/11  |
| 313 | 508              |                | Editorial       | characterize could be better termed as classify   | for characterise, read classify  | Accept                | 5/10/11  |
| 314 | 512              |                | Editorial       | "... threats, vulnerabilities and consequences of loss;"  | "... threats, vulnerabilities and consequences of <b>degradation or</b> loss;"   | Accept                | 5/10/11  |
| 315 | 513              |                | Technical       | This has already been accomplished in a) through d) above   | delete   | Accept                | 5/10/11  |
| 316 | 517              |                | Technical       | Risk scenarios are dealt with on 473  | g. determine threat scenarios  | Withdrawn             | 5/10/11 - Comment withdrawn by commenter                                     |

| No. | Line No. (begin) | Line No. (end) | Type of Comment | Comment (justification for change)   | Proposed Change  | Resolution            | Rationale   |
|-----|------------------|----------------|-----------------|--|--|-----------------------|---|
| 317 | 519              |                | Editorial       | "...recommendations."  | "...recommendations; and..."   | Accept                | 5/10/11   |
| 318 | 520              |                | Editorial       | "...provide the facts..."  | "...to provide the facts..."   | Accept                | 5/10/11   |
| 319 | 521              |                | Editorial       | Add "and"  | "... recommendations; and"   | Accept                | 5/10/11   |
| 320 | 521              |                | Technical       | threat assessment is a continuous process  | ...implementation and continuous assessment of physical...   | Not accepted          | 5/10/11 - Existing language deemed accurate with the context  |
| 321 | 528              | 534            | Technical       | use the same wordings as ISO 31000:2009 p19 :<br>"...<br>a) removing the risk source, where possible;<br>b) avoiding the risk by temporarily halting activities that give rise to the risk;<br>c) removing or reducing the likelihood of harm;<br>d) removing or reducing harmful consequences;<br>e) sharing or transferring the risk with other parties, including risk insurance;<br>f) spreading the risk across assets and functions and;<br>g) retaining risk by informed decision.<br>..."<br>To introduce the subtlety of "spreading the risk across assets and functions and;" add it to the " taking or increasing the risk in order to pursue an opportunity", because from a business point of view, spreading the risk is only a strategy to taking it. | "...<br>a) avoiding the risk by deciding not to start or continue with the activities that give rise to the risk;<br>b) taking or increasing the risk in order to pursue an opportunity; including spreading the risk across assets and functions;<br>c) removing the risk source;<br>d) changing the likelihood;<br>e) changing the consequences;<br>f) sharing the risk with another party or parties (including contracts and risk financing); and<br>g) retaining the risk by informed decision.<br>..." | Not accepted          | 5/10/11 - Existing language deemed easier to comprehend--not necessary to modify with exact ISO text. |
| 322 | 529              |                | Technical       | Current text: c) removing or reducing the likelihood of harm   | Suggest change to: c) removing or reducing the likelihood of incident  | Accept w/modification | 5/10/11   |
| 323 | 530              |                | Technical       | You already "removed" the likelihood of harm by "removing the risk source" on 528 (above)  | c) reducing the likelihood of harm:  | Accept w/modification | 5/10/11   |
| 324 | 541              |                | General         | Blank-Recommend expanding top management countermeasures to include mutual aid agreements  | <b>Add:</b><br>c) Explicitly develop "social capital" through collaboration between themselves (ex.-the private sector), law enforcement and other partners so that data, information, assistance, and "best practices" may be shared and collaborative processes developed...pg. 8- <i>The Office for Domestic Preparedness Guidelines for Homeland Security, June 2003.</i>  | Accept                | 5/10/11   |
| 325 | 545              |                | Editorial       | Too long to be one sentence; too many thoughts, too many phrases; needs to be broken down into at least a couple of sentences that can be absorbed by the reader without having to go back to the beginning of the sentence several times to find out where you are in the development of the thought(s) that is (are) being presented.  | The organization should establish, document, implement, and maintain objectives and targets to build a system of physical assets protection within the organization and its supply chain. This can be done by avoiding, accepting, or removing the sources of risk; or by reducing the likelihood or the consequences of risk.   | Accept                | 5/10/11   |
| 326 | 552              |                | Editorial       | Use of "Targets" and "Goals" should be reviewed. I believe the term Target should be reserved in a security mindset, such as: "the building is a target for terrorism", and goal should be used to describe: "the goal of the security program is to"  | Entire document  | Noted                 | 5/10/11   |
| 327 | 553              |                | Technical       | Current text: risk and vulnerability assessment, should be threat & vulnerability as a risk is a product of the assessment   | should be threat and vulnerability   | Accept w/modification | 5/10/11   |
| 328 | 554              |                | Technical       | countermeasures are often described as 'controls' in ISO and other standards   | add term 'controls' to para commencing at 553  | Accept w/modification | 5/10/11   |
| 329 | 555              |                | Technical       | Clarification of cost/benefit  | "cost/benefit to include the cost of asset replacement and cost to the organization while the asset is out of service for repair/replacement,"   | Tabled                | 5/10/11 - Tabled pending contribution for consideration of new annex regarding cost/benefit.          |
| 330 | 559              |                | Technical       | these are not independent activities; you accomplish b) by doing c) properly   | b) facilitate opportunities to maintain or improve performance by monitoring, reviewing and updating as appropriate  | Not accepted          | 5/10/11 - Proposed change is not related to the selection of objectives                               |
| 331 | 560              |                | Technical       | add d) to incorporate scalability  | d) allow scalability in order to react to change in the risk environment   | Accept w/modification | 5/10/11   |
| 332 | 566              |                | Technical       | Continual improvement  | "Continually assess and periodically review"   | Accept                | 5/10/11   |
| 333 | 570              |                | Technical       | Add "assets"   | ...Targets/assets should be:   | Not accepted          | 5/10/11 - Proposed change deemed incorrect  |
| 334 | 571              |                | Technical       | Add "defined"  | ...a) defined at an appropriate level of detail;   | Accept                | 5/10/11   |
| 335 | 577              |                | Editorial       | Remove "and" from the end.   | Insert "and" at the end of 578   | Accept                | 5/10/11   |
| 336 | 578              |                | Editorial       | remove "and"   | "...needs;"  | Accept                | 5/10/11   |
| 337 | 578              |                | Technical       | environment needs emphasis   | insert environment between 'obligations' and 'and'   | Accept w/modification | 5/10/11   |
| 338 | 579              |                | Editorial       | Add "and"  | "...achieved; and"   | Accept 5/10/11        |   |
| 339 | 579              |                | Editorial       | do not limit the sentence by using "one"   | ...establish, implement and maintain a strategic physical asset protection   | Accept                | 5/10/11   |

| No. | Line No. (begin) | Line No. (end) | Type of Comment | Comment (justification for change)  | Proposed Change  | Resolution            | Rationale  |
|-----|------------------|----------------|-----------------|---|--|-----------------------|--|
| 340 | 580              |                | Editorial       | See item 52   | ...for achieving its objectives and goals  | Accept                | 5/10/11  |
| 341 | 582              |                | Technical       | Overall consistency across enterprise addressing risk   | "determine overall consistency across enterprise for application of physical asset protection systems, determining if these measures..."   | Accept w/modification | 5/10/11  |
| 342 | 583              |                | Technical       | all reviews are periodical by nature  | insert periodically after programs   | Not accepted          | 5/10/11 - Proposed changed deemed redundant          |
| 343 | 585              |                | Editorial       | See item 52   | ...a) designation of accountability, responsibility and resources for achieving objectives and goals   | Not accepted          | 5/10/11 - Proposed change deemed incorrect           |
| 344 | 587              |                | Editorial       | add comma to separate parenthetical statement   | "Where necessary, the program..."  | Accept                | 5/10/11  |
| 345 | 600              |                | Editorial       | incorrect acronym, no reference to meaning  | replace "PAPM" with "physical asset protection management system" (full term is consistent with the remainder of Annex A   | Accept                | 5/10/11  |
| 346 | 601              | 603            | General         | No need to outline; disjointed reading  | "Procedures should be established to ensure that fiscal decisions can be expedited, in accordance with established authority levels and accounting principals."  | Accept                | 5/10/11  |
| 347 | 601              |                | Editorial       | "...and after disruptive event."  | Either "...and after a disruptive event." or "and after disruptive events."  | Accept                | 5/10/11  |
| 348 | 607              |                | Technical       | who should "...retain associated records." - the organization, or the people?   | The organization should ensure that people whose job responsibilities provide the potential to prevent, cause, respond to, mitigate, or be affected by significant threats and risks are competent. This competency should be based on education, training, and experience that is appropriate th assigned role. Documentation of this competency should be retained by the organization | Accept                | 5/10/11  |
| 349 | 611              |                | General         | Repetitive of 607-610   | Delete   | Withdrawn             | 5/10/11 - Comment withdrawn by commenter             |
| 350 | 612              |                | Editorial       | "...that person doing work for on behalf..."  | "...that people doing work on behalf..."   | Accept                | 5/10/11  |
| 351 | 623              |                | Technical       | What is "escalation"? This is not a commonly used term on this side of the Atlantic.  | e) the process of report and referral for further consideration and/or appropriate action by other persons in the organization ( <i>I am GUESSING this is what "escalation" means.</i> )   | Accept                | 5/10/11  |
| 352 | 636              |                | Technical       | The organization should establish, implement and maintain countermeasures to prevent and manage its risks that have the potential to harm the organization, its assets, partners and stakeholders, in order to: | Suggest rewording: The organization should establish, implement and maintain countermeasures to prevent and manage its vulnerabilities to its physical assets in order to:   | Accept w/modification | 5/10/11  |
| 353 | 652              |                | Editorial       | "...meets the..."   | "...meet the..."   | Accept                | 5/10/11  |
| 354 | 654              |                | Editorial       | "...complies to..."   | "...comply to..."  | Accept                | 5/10/11  |
| 355 | 655              |                | Editorial       | change "complies to" to read "comply with   |  | Accept                | 5/10/11  |
| 356 | 655              |                | Editorial       | "...and compliance of systems installation..."  | "...and is in compliance to systems installation..."   | Accept                | 5/10/11  |
| 357 | 655              |                | General         | disjointed wording  | "complies with appropriate codes, standards, legislation, guidelines, requirements and legal obligations for the installation and operation of such systems"   | Accept w/modification | 5/10/11  |
| 358 | 656              |                | Editorial       | "...prevents the..."  | "...prevent the..."  | Accept                | 5/10/11  |
| 359 | 657              |                | Editorial       | deterrence also an objective?   | as so far is reasonably achievable, prevents or deters the accomplishment...   | Accept                | 5/10/11  |
| 360 | 657              |                | Editorial       | "as so far is reasonably..."  | "as so far as is reasonably..."  | Accept                | 5/10/11  |
| 361 | 658              |                | Editorial       | "...secures the..."   | "...secure the..."   | Accept                | 5/10/11  |
| 362 | 659              |                | Editorial       | "...the system is measureable..."   | "...are measureable..."  | Accept                | 5/10/11  |
| 363 | 661              |                | Editorial       | "...minimizes the..."   | "...minimize the..."   | Accept                | 5/10/11  |
| 364 | 661              |                | Editorial       | reword "the system is measurable in..."   | "is measurable in..."  | Accept                | 5/10/11  |
| 365 | 662              |                | Editorial       | "...provides balanced..."   | "...provide balanced..."   | Accept                | 5/10/11  |
| 366 | 663              |                | Editorial       | "...provides protection..."   | "...provide protection..."   | Accept                | 5/10/11  |
| 367 | 664              |                | Editorial       | "...Maintains..."   | "...maintain..."   | Accept                | 5/10/11  |
| 368 | 666              |                | Editorial       | Unnecessary capitalization  | "maintains..."   | Accept                | 5/10/11  |
| 369 | 666              |                | Technical       | Consistent across enterprise  | Add a paragraph to include " <i>Is consistent in application across the enterprise versus risk.</i> "  | Accept w/modification | 5/10/11  |
| 370 | 667              |                | Editorial       | delete "so far is"  | ...as reasonably achievable, prevents the accomplishment of malevolent actions against the organization, its assets, partners and stakeholders   | Accept w/modification | 5/10/11  |
| 371 | 694              |                | Technical       | Continual improvement   | "Continually assess and periodically review"   | Accept                | 5/10/2011 - Proposed changed noted for global change |

| No. | Line No. (begin) | Line No. (end) | Type of Comment | Comment (justification for change)  | Proposed Change   | Resolution            | Rationale  |
|-----|------------------|----------------|-----------------|---|---|-----------------------|--|
| 372 | 696              |                | Technical       | insert the line in opposing cell, as it clarifies a requirement of the PAP MS   | , and the necessary changes be made to the PAP Manual, procedures and work instructions   | Not accepted          | 5/11/2011 - Proposed changed deemed to already be covered as part of the std's context |
| 373 | 697              |                | General         | section A.8.2 discusses design more than implementation and design is further discussed in A.8.3. Then A.8.4 again discusses implementation. I recommend deleting A.8.2. I makes sense to have the implementation discussion after the design, otherwise, one would not know what to implement.                                 |   | Accept w/modification | 5/11/11  |
| 374 | 700              |                | Editorial       | "...and other compliances."   | "...and other compliance requirements."   | Tabled                | 5/11/11 - Tabled pending rewrite of A.8 subsection.                                    |
| 375 | 705              |                | Editorial       | See # 128, do not believe system is correct word.   | ...a) Periodically review and, where necessary, revise its physical protective program  | Tabled                | 5/11/11 - Tabled pending rewrite of A.8 subsection.                                    |
| 376 | 706              |                | Editorial       | Word order - change to documenting  | ...a) documenting reviews and revisions.  | Tabled                | 5/11/11 - Tabled pending rewrite of A.8 subsection.                                    |
| 377 | 713              |                | Editorial       | makes better sentence   | insert 'deliverables for' after each  | Tabled                | 5/11/11 - Tabled pending rewrite of A.8 subsection.                                    |
| 378 | 714              | 717            | Editorial       | "define the activities for each phase, define the expected..."  | "Define the activities for each phase, the expected deliverables for each activity, the resources to deliver each activity, the work necessary to produce the deliverables and depict the relationship between activities;" | Tabled                | 5/11/11 - Tabled pending rewrite of A.8 subsection.                                    |
| 379 | 717              |                | Technical       | adds to the deliverables, which is the planning process   | add, "This is the planning process" after the sentence  | Tabled                | 5/11/11 - Tabled pending rewrite of A.8 subsection.                                    |
| 380 | 718              |                | Editorial       | spelling  | "instill"   | Tabled                | 5/11/11 - Tabled pending rewrite of A.8 subsection.                                    |
| 381 | 719              |                | Editorial       | spelling  | "instill..."  | Tabled                | 5/11/11 - Tabled pending rewrite of A.8 subsection.                                    |
| 382 | 721              |                | Editorial       | spelling  | "instill"   | Tabled                | 5/11/11 - Tabled pending rewrite of A.8 subsection.                                    |
| 383 | 722              |                | Editorial       | spelling  | "instill..."  | Tabled                | 5/11/11 - Tabled pending rewrite of A.8 subsection.                                    |
| 384 | 722              |                | Technical       | Lifecycles should be defined. Are these technical systems lifecycles, operational lifecycles? This is used many times throughout the document.  |   | Tabled                | 5/11/11 - Tabled pending rewrite of A.8 subsection.                                    |
| 385 | 723              |                | Editorial       | Word order  | ...f) define the phases of the systems lifecycle program and establish each of the phased deliverables  | Tabled                | 5/11/11 - Tabled pending rewrite of A.8 subsection.                                    |
| 386 | 736              |                | Editorial       | "consequence of asset loss and appropriate a corrective response"   | "consequence of asset loss and ensure the appropriate corrective response"  | Tabled                | 5/11/11 - Tabled pending rewrite of A.8 subsection.                                    |
| 387 | 736              |                | Technical       | we are talking of business and industry/ organisations that are not military, as such use of word attack is felt to be inappropriate  | replace 'attack' mentioned twice in the sentence with possible disruptions/ disruptions   | Tabled                | 5/11/11 - Tabled pending rewrite of A.8 subsection.                                    |
| 388 | 737              |                | Editorial       | "evaluate the systems criteria, determine..."   | "evaluating the system's criteria, determining the system's..."   | Tabled                | 5/11/11 - Tabled pending rewrite of A.8 subsection.                                    |
| 389 | 738              |                | Editorial       | reword for consistency  | "evaluating..."   | Tabled                | 5/11/11 - Tabled pending rewrite of A.8 subsection.                                    |
| 390 | 738              |                | Editorial       | the last line of para 8.3 reads "The organization should design physical protective systems through the process of:" the suparas are in continuity to this last line and are correctly read as suggested opposite for the subparas  | for evaluate write 'evaluating  | Tabled                | 5/11/11 - Tabled pending rewrite of A.8 subsection.                                    |
| 391 | 739              |                | Editorial       | "...the process of physical protective systems design is undertaken..."   | "...physical protective systems design as undertaken..."  | Tabled                | 5/11/11 - Tabled pending rewrite of A.8 subsection.                                    |
| 392 | 739              |                | Editorial       | "c) evaluate the system criteria, determine the systems specifications, determine the equipments, materials and hardware requirements and capture these within drawings, schedules adn schematics ..." Be consistent in the wording "The organization should design physical protective systems through the process of: v + ing | "c) evaluating the system criteria, determining the systems specifications, determining the equipments, materials and hardware requirements and capturing these within drawings, schedules adn schematics                   | Tabled                | 5/11/11 - Tabled pending rewrite of A.8 subsection.                                    |
| 393 | 740              |                | Editorial       | "the process of..."   | "ensuring the process of..."  | Tabled                | 5/11/11 - Tabled pending rewrite of A.8 subsection.                                    |
| 394 | 741              |                | Editorial       | reword for consistency  | "ensuring the..."   | Tabled                | 5/11/11 - Tabled pending rewrite of A.8 subsection.                                    |
| 395 | 741              |                | Editorial       | format  | say 'Selection of qualified...'   | Tabled                | 5/11/11 - Tabled pending rewrite of A.8 subsection.                                    |
| 396 | 742              |                | Editorial       | "...ensures..."   | "...ensuring..."  | Tabled                | 5/11/11 - Tabled pending rewrite of A.8 subsection.                                    |
| 397 | 743              |                | Editorial       | "...to continually analyze, assess, measure and evaluate..."  | "...continually analyzing, assessing, measuring and evaluating..."  | Tabled                | 5/11/11 - Tabled pending rewrite of A.8 subsection.                                    |
| 398 | 743              |                | Editorial       | "...responsibility and accountability, and;"  | "...responsibility and accountability;" => Delete "and"   | Tabled                | 5/11/11 - Tabled pending rewrite of A.8 subsection.                                    |
| 399 | 743              |                | Editorial       | "ensures a process..."  | "ensuring a process..."   | Tabled                | 5/11/11 - Tabled pending rewrite of A.8 subsection.                                    |

| No. | Line No. (begin) | Line No. (end) | Type of Comment | Comment (justification for change)   | Proposed Change   | Resolution | Rationale   |
|-----|------------------|----------------|-----------------|--|---|------------|---|
| 400 | 744              |                | Editorial       | reword for consistency   | "ensuring acceptance..."  | Tabled     | 5/11/11 - Tabled pending rewrite of A.8 subsection. |
| 401 | 744              |                | Editorial       | remove "and"   | "...accountability;"  | Tabled     | 5/11/11 - Tabled pending rewrite of A.8 subsection. |
| 402 | 744              |                | Editorial       | "f) ensures a process of acceptance, approval, responsibility and accountability, and; "<br>Be consistent in the wording "The organization should design physical protective systems through the process of: v + ing                       | "f) ensuring a process of acceptance, approval, responsibility and accountability;"   | Tabled     | 5/11/11 - Tabled pending rewrite of A.8 subsection. |
| 403 | 744              |                | Editorial       | "to continually analyze, assess,..."   | Continually analyzing, assessing, measuring and evaluating..."  | Tabled     | 5/11/11 - Tabled pending rewrite of A.8 subsection. |
| 404 | 744              |                | Editorial       | format   | say 'ensuring'  | Tabled     | 5/11/11 - Tabled pending rewrite of A.8 subsection. |
| 405 | 744              |                | Editorial       | same as above  | for ensures write 'ensuring'  | Tabled     | 5/11/11 - Tabled pending rewrite of A.8 subsection. |
| 406 | 745              |                | Editorial       | This line need to be rewritten--not sure what it says.   |   | Tabled     | 5/11/11 - Tabled pending rewrite of A.8 subsection. |
| 407 | 745              |                | Editorial       | "...design and design processes;"  | "...design and design processes, and;"  | Tabled     | 5/11/11 - Tabled pending rewrite of A.8 subsection. |
| 408 | 745              |                | Editorial       | reword for consistency   | "continual analysis, assessment, measurement and evaluation of the ..."   | Tabled     | 5/11/11 - Tabled pending rewrite of A.8 subsection. |
| 409 | 745              |                | Editorial       | "g) to continually analyze, assess, measure and evaluate ..."<br>Be consistent in the wording "The organization should design physical protective systems through the process of: v + ing  | "g) continually analyzing, assessing, measuring and evaluating ..."   | Tabled     | 5/11/11 - Tabled pending rewrite of A.8 subsection. |
| 410 | 745              |                | Editorial       | format   | say 'analyzes' etc.   | Tabled     | 5/11/11 - Tabled pending rewrite of A.8 subsection. |
| 411 | 745              |                | Editorial       | same as above  | for to continually analyse write "continually analysing   | Tabled     | 5/11/11 - Tabled pending rewrite of A.8 subsection. |
| 412 | 746              |                | Editorial       | Add "and"  | "...processes; and"   | Tabled     | 5/11/11 - Tabled pending rewrite of A.8 subsection. |
| 413 | 746              |                | Editorial       | "maintains the integrity of..."  | "maintaining the integrity of the organization and the functions and assets the system is applied to;"  | Tabled     | 5/11/11 - Tabled pending rewrite of A.8 subsection. |
| 414 | 747              |                | Editorial       | reword for consistency   | "maintaining..."  | Tabled     | 5/11/11 - Tabled pending rewrite of A.8 subsection. |
| 415 | 747              |                | Editorial       | "h) maintains the integrity of the organization and the functions ..."<br>Be consistent in the wording "The organization should design physical protective systems through the process of: v + ing   | "h) maintaining the integrity of the organization and the functions ..."  | Tabled     | 5/11/11 - Tabled pending rewrite of A.8 subsection. |
| 416 | 747              |                | Editorial       | "... assets the system is to be applied."  | "... assessing the system is to be applied.' ?  | Tabled     | 5/11/11 - Tabled pending rewrite of A.8 subsection. |
| 417 | 747              |                | Editorial       | Add "provide an"   | ...reduce the consequence of asset loss and provide an appropriate a corrective response"   | Tabled     | 5/11/11 - Tabled pending rewrite of A.8 subsection. |
| 418 | 747              |                | Editorial       | same as above  | for maintain write "maintaining"  | Tabled     | 5/11/11 - Tabled pending rewrite of A.8 subsection. |
| 419 | 749              |                | Editorial       | "...operations:..."  | "...operations, including:..."  | Tabled     | 5/11/11 - Tabled pending rewrite of A.8 subsection. |
| 420 | 749              |                | Editorial       | change terms to reflect the three basic areas of management  | ...should integrate people, process, and technology for the...  | Tabled     | 5/11/11 - Tabled pending rewrite of A.8 subsection. |
| 421 | 749              |                | Editorial       | "d) the process of physical protective systems design is undertaken by qualified ..."<br>Remove "the process" because the complete sentence is "The organization should design physical protective systems through the process of : v +ing | "d) ensuring a physical protective systems design undertaken by qualified ..."  | Tabled     | 5/11/11 - Tabled pending rewrite of A.8 subsection. |
| 422 | 749              |                | Editorial       | "...should integrate people..."  | "...should integrate:" start bullets after this.  | Tabled     | 5/11/11 - Tabled pending rewrite of A.8 subsection. |
| 423 | 750              |                | Editorial       | format   | assign para. No. ( same comment applies in like cases elsewhere, i.e. paragraph preceding a list )  | Tabled     | 5/11/11 - Tabled pending rewrite of A.8 subsection. |
| 424 | 751              |                | Technical       | Current text: a) architectural elements such as the design, layout and functional operability of the asset; I think thereis a need to make explicit the delay to an adversary offered by the architectural design                          | Suggest change to: a) architectural elements such as the design, including the delay provide to the advsary through the construction, layout and functional operability of the asset; | Tabled     | 5/11/11 - Tabled pending rewrite of A.8 subsection. |
| 425 | 751              |                | Technical       | environment needs emphasis   | insert 'environment' after facilities   | Tabled     | 5/11/11 - Tabled pending rewrite of A.8 subsection. |
| 426 | 754              |                | Technical       | "...operational elements such as the policies, procedures and the services"  | "...operational elements such as the policies, procedures, organizational culture, and the services..."   | Tabled     | 5/11/11 - Tabled pending rewrite of A.8 subsection. |
| 427 | 754              |                | Technical       | "b) operational elements such as policies, procedures and the services applied ..."<br>Add a more explicit reference to human security ressource.  | "b) operational elements such as policies, procedures and the services applied including staffing ..."  | Tabled     | 5/11/11 - Tabled pending rewrite of A.8 subsection. |
| 428 | 755              |                | General         | terminology is moreconsistent with practitioner language.  | a) electronic or technical physical assets protection systems elements such as entry/ access control s  | Tabled     | 5/11/11 - Tabled pending rewrite of A.8 subsection. |

| No. | Line No. (begin) | Line No. (end) | Type of Comment | Comment (justification for change)  | Proposed Change   | Resolution | Rationale   |
|-----|------------------|----------------|-----------------|---|---|------------|---|
| 429 | 755              |                | Editorial       | easier reading....to many "systems", also adds the mechanical aspect of locks and barriers.   | electronic and mechanical physical protection systems such as access control, intrusion detection and alarms, closed circuit television, and communication  | Tabled     | 5/11/11 - Tabled pending rewrite of A.8 subsection. |
| 430 | 755              |                | Editorial       | See item 14   |   | Tabled     | 5/11/11 - Tabled pending rewrite of A.8 subsection. |
| 431 | 756              |                | Technical       | "c) electrical physical assets protection systems elements ..."<br>Too complex  | "c) electrical security systems elements ..."   | Tabled     | 5/11/11 - Tabled pending rewrite of A.8 subsection. |
| 432 | 756              |                | Technical       | delete 'electrical' insert 'electronic'   |   | Tabled     | 5/11/11 - Tabled pending rewrite of A.8 subsection. |
| 433 | 756              |                | Editorial       | the assets mentioned herein are essentially electronic and not electrical, which are power driven, these are also software driven   | for electrical write electronic   | Tabled     | 5/11/11 - Tabled pending rewrite of A.8 subsection. |
| 434 | 757              |                | General         | "intruder"  | "Intrusion" standardize with line/title 1262 B.7  | Tabled     | 5/11/11 - Tabled pending rewrite of A.8 subsection. |
| 435 | 757              |                | Technical       | Term "closed circuit television systems" is passe   | "digital video systems"   | Tabled     | 5/11/11 - Tabled pending rewrite of A.8 subsection. |
| 436 | 760              | 763            | Technical       | mention of adversary and attack indicates military processes and environs and not recommended. As such the subpara therein be reframed  | The functions of physical protective systems are to deter the occurrence of an undesirable/ disruptive event, detect an undesirable/ disruptive event , delay the same from the assets identified to be protected, and provide a response to deny the undesirable element from reaching the asset identified or succeeding in their objective. The organization should introduce: | Tabled     | 5/11/11 - Tabled pending rewrite of A.8 subsection. |
| 437 | 760              |                | Technical       | Remove "deter the occurrence of an undesirable event,..." as it is immeasurable   | "...systems are to detect and undesirable..."   | Tabled     | 5/11/11 - Tabled pending rewrite of A.8 subsection. |
| 438 | 760              |                | Editorial       | deter, detect and delay concept could be greater emphasised   | consider adding simple diagram illustrating 'deter, detect, delay .... principle  | Tabled     | 5/11/11 - Tabled pending rewrite of A.8 subsection. |
| 439 | 760              |                | Technical       | there is more avoidance than deterring  | insert 'and avoid' after deter  | Tabled     | 5/11/11 - Tabled pending rewrite of A.8 subsection. |
| 440 | 762              |                | Technical       | An asset may not have functional/and operational characteristics. <b>Discussion of target and asset</b> , I believe a target could be comprised of multiple assets, and therefore targets are individualistic. Regardless, we should attempt to define asset/target/control more consistently. With this proposed re-word, I have attempted to do that. | ...a) architectural elements such as the design, layout and functional operability of the target or the target that houses the asset;   | Tabled     | 5/11/11 - Tabled pending rewrite of A.8 subsection. |
| 441 | 763              |                | Technical       | Current text : a) preventative measures which cause undesirable events success by reducing the likelihood of success, reducing vulnerabilities to the organizations assets and introducing delays to the target; This text is confusing.  | Suggest Change: a) preventative measures seek to reduce the likelihood of success by an adversary, reducing vulnerabilities to the organizations assets and introducing delays to the target;   | Tabled     | 5/11/11 - Tabled pending rewrite of A.8 subsection. |
| 442 | 764              |                | Editorial       | "a) preventative measures which cause undesirable events success by reducing ..."<br>Be consistent between "preventive" and "preventative" use  | "a) preventive measures which cause undesirable events success by reducing ..."   | Tabled     | 5/11/11 - Tabled pending rewrite of A.8 subsection. |
| 443 | 766              |                | Editorial       | word target is also military in nature and as such the sentence needs reframing   | replace target with ' assets annd facilities and assets requiring protection'   | Tabled     | 5/11/11 - Tabled pending rewrite of A.8 subsection. |
| 444 | 768              |                | Editorial       | "Timely capable response" is key"Timely capable response" is key  | a) detective measures that communicate the undesirable event facilitating a timely capable response   | Tabled     | 5/11/11 - Tabled pending rewrite of A.8 subsection. |
| 445 | 769              |                | Technical       |   |   | Tabled     | 5/11/11 - Tabled pending rewrite of A.8 subsection. |
| 446 | 770              |                | Editorial       | " ... preventative and corrective measures."<br>Be consistent between "preventive" and "preventative" use   | " ... preventive and corrective measures."  | Tabled     | 5/11/11 - Tabled pending rewrite of A.8 subsection. |
| 447 | 771              | 773            | Technical       | Sentence order, initially controls are designed to deter, that deterrence is converted into delay as the determined aggressor makes his way through controls. That delay aids in detection and response. In addition, also add the word "asset" after target  | ...The functions of physical protective systems are to <u>deter</u> the occurrence of an undesirable event, <u>delay</u> the adversary from reaching their target/asset, <u>detect</u> an undesirable event or adversary attack, and provide a response to deny the adversary from reaching their target or succeeding in their objective. The organization should introduce      | Tabled     | 5/11/11 - Tabled pending rewrite of A.8 subsection. |
| 448 | 773              | 776            | Editorial       | This sentence is very cumbersome--should be restructured for ease of readability.   |   | Tabled     | 5/11/11 - Tabled pending rewrite of A.8 subsection. |
| 449 | 775              | 776            | Technical       | Sentence is incorrect   | ...a) preventative measures which reduce the likelihood of success of an undesirable event, reducing vulnerabilities to the organizations assets and introducing delays to the target;  | Tabled     | 5/11/11 - Tabled pending rewrite of A.8 subsection. |
| 450 | 780              |                | Editorial       | "detective" is wrong word. Measure should be "controls" and strike the word "that" and replace with and   | ...a) Controls to detect and respond to the undesirable event and activate appropriate preventative and corrective measures.  | Tabled     | 5/11/11 - Tabled pending rewrite of A.8 subsection. |
| 451 | 783              | 783            | Editorial       | "...equipments..."  | "...equipment..."   | Tabled     | 5/11/11 - Tabled pending rewrite of A.8 subsection. |
| 452 | 783              |                | Technical       | For planning purposes, we should consider not just present capacity   | capacity and expandability of the system...   | Tabled     | 5/11/11 - Tabled pending rewrite of A.8 subsection. |
| 453 | 785              | 785            | Editorial       | "...pertaining the..."  | "...pertaining to the..."   | Tabled     | 5/11/11 - Tabled pending rewrite of A.8 subsection. |
| 454 | 797              |                | Editorial       | correct punctuation   | "...schedules; and"   | Tabled     | 5/11/11 - Tabled pending rewrite of A.8 subsection. |
| 455 | 806              |                | Editorial       | "b) employ both remedial and preventative maintenance ..."<br>Be consistent between "preventive" and "preventative" use   | "b) employ both remedial and preventive maintenance ..."  | Tabled     | 5/11/11 - Tabled pending rewrite of A.8 subsection. |

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|-----|------------------|----------------|-----------------|---|--|-----------------------|--|
| 456 | 807              |                | Technical       | If using in-house personnel, they need to be qualified to work on sophisticated systems   | a) employ a maintenance program that includes provisions that require qualified facility technicians, and  | Tabled                | 5/11/11 - Tabled pending rewrite of A.8 subsection.                  |
| 457 | 813              |                | General         | Incident reporting, tracking, investigation and analysis is important.  | a) regularly review agreements, measure system performance, and address the agreements scope;  | Tabled                | 5/11/11 - Tabled pending rewrite of A.8 subsection.                  |
| 458 | 813              |                | Technical       | Who are the invested parties, the stakeholders, the vendors, outsourcing business partners, internal and external clients or/ and parties that invest in the programme/ organisations. Using the term Investing parties requires review | suggest we specify, what all be mentioned, and the editors/ support function with assisting the standard.  | Tabled                | 5/11/11 - Tabled pending rewrite of A.8 subsection.                  |
| 459 | 814              |                | Technical       | instead of regularly, periodically as laid out appears to be more proper  | Delete regularly, and replace with " periodically as laid out"   | Tabled                | 5/11/11 - Tabled pending rewrite of A.8 subsection.                  |
| 460 | 818              |                | Editorial       | para at 818 repeats section at 808?   | consider merging paras at 808 and 818  | Tabled                | 5/11/11 - Tabled pending rewrite of A.8 subsection.                  |
| 461 | 822              | 822            | Editorial       | "...tracking and;..."   | "...tracking;..."  | Tabled                | 5/11/11 - Tabled pending rewrite of A.8 subsection.                  |
| 462 | 823              |                | Editorial       | "...maintenance coordination and tracking and;"   | "...maintenance coordination and tracking;" => Delete "and"  | Tabled                | 5/11/11 - Tabled pending rewrite of A.8 subsection.                  |
| 463 | 823              |                | Editorial       | "maintenace coordination and tracking and;"   | "maintenance coordination and tracking;"   | Tabled                | 5/11/11 - Tabled pending rewrite of A.8 subsection.                  |
| 464 | 824              | 824            | Editorial       | "...system and;..."   | "...system; and..."  | Tabled                | 5/11/11 - Tabled pending rewrite of A.8 subsection.                  |
| 465 | 824              |                | Editorial       | remove "and"  | "...and tracking;"   | Tabled                | 5/11/11 - Tabled pending rewrite of A.8 subsection.                  |
| 466 | 825              | 896            | Editorial       | Semi-colon should be placed before "and"  |  | Tabled                | 5/11/11 - Tabled pending rewrite of A.8 subsection.                  |
| 467 | 825              |                | Editorial       | Plural  | ...e) regularly reviews agreements, measures performance, and addresses the agreements scope;  | Tabled                | 5/11/11 - Tabled pending rewrite of A.8 subsection.                  |
| 468 | 826              |                | Editorial       | correct punctuation   | "...system; and"   | Tabled                | 5/11/11 - Tabled pending rewrite of A.8 subsection.                  |
| 469 | 828              |                | Technical       | Additional item for inclusion   | "Software updates/upgrades and a change control process for change requests, implementations and documentation."   | Tabled                | 5/11/11 - Tabled pending rewrite of A.8 subsection.                  |
| 470 | 833              |                | Editorial       | remove passive wording "...events that can have impacts on the..."  | "...events that impact the..."   | Accept                | 5/11/11  |
| 471 | 834              |                | Editorial       | define "them" "...and respond to them to ensure..."   | "...and respond to those situations and events to ensure..."   | Accept                | 5/11/11  |
| 472 | 841              |                | Technical       | A.8.6 Considerations for emergency or unusual situations and disruptive events is very similar to BCP standard, can't we just reference that?   |  | Accept w/modification | 5/11/11  |
| 473 | 843              |                | Editorial       | length should be refering to length of timeframe  | Delete regularly, and replace with ' periodically as laid out'   | Accept                | 5/11/11  |
| 474 | 845              |                | Editorial       | I have attempted to describe "them"   | ...The procedures should document how the organization will prevent, prepare for, and respond to <u>situations and disruptive events</u> to ensure the integrity and operability of its physical asset protection system.  | Accept                | 5/11/11  |
| 475 | 846              |                | Technical       | "g) protect image and reputation." In the list, are treated consequences on people, activity and operation, assets (tangible and intangible), business, but waht about the pntial environmental impact?                                 | add the following bullet point:<br>"f) Protect environment from potential or acknowledged impact."   | Accept w/modification | 5/11/11  |
| 476 | 851              |                | Technical       | Strike "safety" and add "security"  |  | Accept w/modification | 5/11/11  |
| 477 | 855              |                | Technical       | Better wording:   | ...a) Restoration of critical operations;  | Accept w/modification | 5/11/11  |
| 478 | 855              |                | Technical       | there is a requirement to bring in clarity  | after decisions add/ insert 'in relation to PAP Management systems'  | Not accepted          | 5/11/11 - Proposed changed is already implied; was deemed redundant. |
| 479 | 857              |                | Technical       | Additional item   | "secure vital assets , information..."   | Accept                | 5/11/11  |
| 480 | 864              |                | Editorial       | Add word "the"  | ...b) The most appropriate methods for mitigation and emergency response to a disruptive event to avoid escalation to <u>the</u> crisis or disaster"   | Accept                | 5/11/11  |
| 481 | 865              |                | Editorial       | Add "and"   | "...dependencies; and"   | Accept                | 5/11/11  |
| 482 | 868              | 870            | Technical       | Incident reporting, tracking, investigation and analysis is important.  | The organization should periodically review and, where necessary, revise its incident prevention, prepa  | Accept w/modification | 5/11/11  |
| 483 | 868              |                | General         | Blank-Recommend command and control direction for PAP management teams  | <b>Add:</b> The organization must provide the command and control functions necessary for the PAPM team to enable and support multiple response and recovery plans – triggering them as needed, providing the triage structure required, allocating resources and personnel, and assuring effective direction of the response operations. This would include supporting the company's business continuity plans, and supply chain management protocols as directed by their senior management teams. | Accept w/modification | 5/11/11  |

| No. | Line No. (begin) | Line No. (end) | Type of Comment | Comment (justification for change)  | Proposed Change  | Resolution            | Rationale                          |
|-----|------------------|----------------|-----------------|---|--|-----------------------|------------------------------------|
| 484 | 870              |                | Editorial       | correct punctuation "...response--in particular..."   | "...response: in particular..."  | Accept                | 5/11/11                            |
| 485 | 871              | 871            | Editorial       | "...updated it,,"   | "...update it..."  | Accept                | 5/11/11                            |
| 486 | 872              |                | Technical       | Incident reporting, tracking, investigation and analysis is important.  | The organization should implement a capable incident information management system. Document this information, analyze and investigate trends and update the system at a regular interval or as changes occur. | Accept w/modification | 5/11/11                            |
| 487 | 873              |                | Technical       | Strike "duress" and add "situational events"  | ...g) Periodic testing of physical asset protection system under situational events;   | Accept w/modification | 5/11/11                            |
| 488 | 882              | 887, 888, 892  | General         | Repetitive - both paragraphs say the same thing in different ways   | Drop one paragraph or the other.   | Accept w/modification | 5/11/11                            |
| 489 | 884              |                | General         | ...operational and performance evaluation, on a regular basis. Recommend post mortem reviews.   | <b>Add:</b> ...operational and performance evaluation, on a regular basis <b>and after every significant or recurring incident.</b>  | Accept w/modification | 5/11/11                            |
| 490 | 890              | 892            | Editorial       | Redundant to the subsequent paragraph   |  | Accept                | 5/11/11                            |
| 491 | 893              |                | General         | The organization should define: Recommend revised opening statement:  | <b>Revision:</b> The organization should develop performance evaluations based on the company's and the security department's mission statements and define:   | Withdrawn             | 5/11/11 - Withdrawn by commenter.  |
| 492 | 897              |                | Editorial       | correct punctuation   | "...perform; and"  | Accept                | 5/11/11                            |
| 493 | 898              |                | Editorial       | Change "targets" to "goals"   | ...asset protection management procedures, and conformity with the organization's objectives and goals.  | Accept                | 5/11/11                            |
| 494 | 911              | 912            | Editorial       | Although I disagree with the terminology, identify the physical protection system   | ...The organization should take appropriate action when necessary to address non-conformance of the physical protection systems.   | Accept                | 5/11/11                            |
| 495 | 913              | 914            | Editorial       | Although I disagree with the terminology, identify the physical protection system   | ...The organization should keep records of the results of the monitoring and measurement of the physical protection systems.   | Accept                | 5/11/11                            |
| 496 | 918              |                | Technical       | Correct verb  | "...document the assessment of the appropriateness..."   | Accept w/modification | 5/11/11                            |
| 497 | 919              | 920            | Editorial       | Numerical references are not explained.   |  | Accept                | 5/11/11                            |
| 498 | 920              |                | Editorial       | "... propose corrective and preventative action (10.4) ..." Be consistent between "preventive" and "preventative" use   | "... propose corrective and preventive action (10.4) ..."  | Accept                | 5/11/11                            |
| 499 | 930              | 931            | Technical       | Change "report" to review   | ...A formal <u>review</u> should be written after each exercise. The <u>review</u> should assess the appropriateness   | Accept w/modification | 5/11/11                            |
| 500 | 933              |                | Editorial       | What is 10.4 indicating   |  | Noted                 | 5/11/11 - Reference number removed |
| 501 | 934              |                | Editorial       | What is 10.6 indicating   |  | Noted                 | 5/11/11 - Reference number removed |
| 502 | 944              |                | Technical       | internal audit procedures is the term used in standards, as such the same is required to bring in uniformity in standards, and understanding as when reading standards, one focusses in the terminology used in the standards | audit programmas should be replaced with "internal audit procedures"   | Accept                | 5/11/11                            |
| 503 | 946              | 946            | Editorial       | "...requirements to the region..."  | "...requirements of the region..."   | Accept                | 5/11/11                            |
| 504 | 947              |                | General         | systems many not need to meet the requirements of the region in which they are installed, if there are no applicable requirements.  | "complies with appropriate codes, standards, legislation, guidelines, requirements and legal obligations for the installation and operation of such systems"   | Accept w/modification | 5/11/11                            |
| 505 | 953              | 953            | Editorial       | "...records; and..."  | "...records;..."   | Accept                | 5/11/11                            |
| 506 | 953              |                | Technical       | internal audit procedures is the term used in standards, as such the same is required to bring in uniformity in standards, and understanding as when reading standards, one focusses in the terminology used in the standards | insert 'Internal' before Audit   | Accept                | 5/11/11                            |
| 507 | 954              |                | Editorial       | Remove "and" from the end.  |  | Accept                | 5/11/11                            |
| 508 | 955              |                | Editorial       | remove "and"  | "...records;"  | Accept                | 5/11/11                            |
| 509 | 958              |                | Technical       | internal audit procedures is the term used in standards, as such the same is required to bring in uniformity in standards, and understanding as when reading standards, one focusses in the terminology used in the standards | insert 'Internal' before Audit   | Accept                | 5/11/11                            |
| 510 | 968              |                | Technical       | Additional item   | "policy, scope, objectives..."   | Accept                | 5/11/11                            |
| 511 | 1002             |                | Editorial       | "...management policy,..."  | "...management policies..."  | Accept                | 5/11/11                            |