

DRAFT
MEETING MINUTES
PAP WORKING GROUP
MARCH 25, 2011
CONFERENCE CALL - 11:00 am to 1:00 pm U.S. EDT

1. Welcome and Call to Order

Committee Co-Chair Dr. Marc Siegel called the meeting of the Physical Asset Protection (PAP) Working Group (WG) to order at 11:06 am U.S. EDT and welcomed the participants.

2. Roll Call

Ms. Aivelis Opicka of ASIS staff took roll and the attendance list is appended as Attachment I.

3. Approve Agenda

Co-Chair Siegel asked for any proposed modifications to the agenda, and being none the agenda was approved.

4. Discussion of Comments

Co-Chair Siegel opened discussion to address the PAP Technical Committee's comments to the February 17, 2011 draft PAP Standard. He noted 704 comments had been received, with a significant number being editorial in nature. Ms. Opicka presented the draft and comment compilation on-screen via Web conferencing for live review and edit.

Discussion of comments followed. The WG reviewed and accepted those deemed appropriate or modifying the proposed recommendations as necessary. A total of 76 comments were addressed by the working group. See Attachment II for details.

The following assignments were established during discussion of the comments:

- Co-Chair Siegel and Co-Chair MS. Allison Wylde to provide a proposed rewrite relative Comment no. 3.
- Co-Chairs Siegel and Wylde to review editorial comments to expedite the comment review process.
- Co-Chair Siegel will provide a Figure 1 update for conformance to the PAP Standard along with any related updates to further define *Process Approach*.
- Mr. Gavin Wilson is to provide content relative to comments 32, 33, and 35 through 53 on *Asset Protection*.

Additionally, it was noted the members of the ASIS United Kingdom team will submit proposed content for the completion of Annex B. All assignments are to be submitted to standards@asisonline.org on or before Monday, April 11, 2011.

The WG agreed to meet on Friday, April 1, 2011 to continue the comments discussion. An additional meeting was scheduled for April 21st.

Secretariat's Note: All draft edits are incorporated per the March 25, 2011 copy. An updated draft will be disseminated to the working group prior to the next meeting.

5. Open Discussion

Discussion moved to address action items.

6. Action Items

Action items include:

- Co-Chair Siegel and Co-Chair MS. Allison Wylde to provide a proposed rewrite relative Comment no. 3.
- Co-Chairs Siegel and Wylde to review editorial comments to expedite the comment review process.
- Co-Chair Siegel will provide a Figure 1 update for conformance to the PAP Standard along with any related updates to further define *Process Approach*.
- Mr. Gavin Wilson is to provide content relative to comments 32, 33, and 35 through 53 on *Asset Protection*.
- ASIS UK team to complete *Annex B*.

Contributions are due to standards@asisonline.org on or before Monday, April 11, 2011.

7. Next Meeting

The next WG meeting is scheduled for Friday, April 1, 2011 from 10:00 am to 12:00 pm U.S. EDT. A subsequent meeting will be held on April 21, 2011 from 11:00 am to 1:00 pm U.S. EDT.

8. Adjournment

Co-Chair Siegel adjourned the meeting at 1:08 pm U.S. EDT with consensus.

Submitted by:

[Original Signed By:]

Jeanette Donovan
ASIS International
Standards & Guidelines Coordinator

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**PAP WORKING GROUP**  
**MEETING ATTENDEES**  
**MARCH 25, 2011**

Dr. Marc H. Siegel, ASIS International, Committee Co-Chair  
Allison Wylde, London Metropolitan University Business School, Committee Co-Chair  
Christopher Aldous, Consultant  
Dennis Blass, Children's Health System  
John Boal, University of Akron  
Michael Crocker, Michael Crocker, CPP & Assoc., Inc.  
Nicholas Economou, Cablevision Systems Corporation  
Phillip Guffey, Roche Diagnostics  
Suzanne Hart, Delaware Dept of Transportation  
Edward Heisler, Facility Control Systems, Inc.  
Henri Hemery, RISK&CO  
Richard Lavelle, Reprise Design, Inc.  
Bryan Leadbetter, Bausch & Lomb  
Alessandro Lega, Consultant  
Jeffrey Leonard, Securitas Security Services US  
Ronald Martin, US Dept of Health and Human Services  
Joseph McDonald, Switch Communications Group  
Mohamed Fadhel Meddeb, Topic Energy  
William Moore, Jacobs Global Buildings North America  
Henry Nocella, (DBA) Nocella Associates  
Roger Piper, Piper Consulting  
James Saulnier, Sprint  
Mike Tennent, TAVCOM Ltd.  
Gavin Wilson, BHP Billiton  
Loftin Woodiel, Ally Financial Services

**ASIS Staff Present**

Sue Carioti, Director, Standards & Guidelines  
Aivelis Opicka, Manager, Standards & Guidelines  
Jeanette Donovan, Standards & Guidelines Coordinator

**ASIS Commission Liaison Present**

Bernard Greenawalt, ASIS Commission on Standards and Guidelines

| No. | Name                         | Organization                                 | Line No. (begin) | Line No. (end)         | Type of Comment | Comment (justification for change)                                                                                                                                                                                                                                                      | Proposed Change                                                                                                                                                                                                                                                      | Resolution              | Rationale                                                               |
|-----|------------------------------|----------------------------------------------|------------------|------------------------|-----------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------|-------------------------------------------------------------------------|
| 1   | Loftin C. Woodiel            | Ally Financial Services                      | 1                | 999                    | Editorial       | "misbehaviour" (39), "behaviour" (48), "authorised" (1333), "unauthorised" (1337)                                                                                                                                                                                                       | COMMENT: If we are to brand this under the American Society for Industrial Security, I would suggest we move from the British spellings throughout for consistency.                                                                                                  | Accepted                | 3/25/11 - Noted for technical editor.                                   |
| 2   | Robert Schultheiss           | Risk Decisions                               | 1                |                        | Technical       | This section introduces a total asset protection program. The scope of this standard is "physical assets".                                                                                                                                                                              | Suggest rewriting to limit scope to physical assets. With references to other potential standards for information, etc.                                                                                                                                              | Accepted w/modification | 3/25/11 - New second paragraph added for clarification.                 |
| 3   | Joseph McDonald, CPP, PSP    | Switch                                       | 2                |                        | Editorial       | "This transcends..." What is "this" referring?                                                                                                                                                                                                                                          | "This critical task..." or "This critical task..."                                                                                                                                                                                                                   | Accepted                | 3/25/11                                                                 |
| 4   | Edgard Ansola                | Asepeyo                                      | 3                |                        | Editorial       | "...viability, profitability, survival and sustainability..."                                                                                                                                                                                                                           | "...viability, profitability, reputation, survival and sustainability...."                                                                                                                                                                                           | Accepted                | 3/25/11                                                                 |
| 5   | Sean Ahrens                  | Aon Risk Solutions                           | 3                |                        | Technical       | Survival and sustainability are essentially the same. The goal should be to sustain the operations, which would lead to its survival.                                                                                                                                                   | ..the viability, profitability and sustainability of the organization.                                                                                                                                                                                               | Accepted                | 3/25/11                                                                 |
| 6   | Glen Kitteringham, CPP       | Kitteringham Security Group Inc.             | 4                | 5                      | General         | "protection of just physical and human assets but includes securing vital intellectual property and information"                                                                                                                                                                        | "protection of just physical and human assets but includes securing vital intellectual property, information and company reputation"                                                                                                                                 | Accepted                | 3/25/11                                                                 |
| 7   | Bernard D. Greenawalt, CPP   | Securitas Security Services USA, Inc.        | 4                |                        | Technical       | "...assets but..."                                                                                                                                                                                                                                                                      | "...assets and..."                                                                                                                                                                                                                                                   | Accepted w/modification | 3/25/11                                                                 |
| 8   | Sean Ahrens                  | Aon Risk Solutions                           | 4                |                        | Technical       | Human assets should always lead as the first asset                                                                                                                                                                                                                                      | ...protection of just human and physical assets but includes                                                                                                                                                                                                         | Accepted                | 3/25/11                                                                 |
| 9   | Jim Ellis, MA, CPP, PSP      | Principal Financial Group                    | 4                |                        | Editorial       | language                                                                                                                                                                                                                                                                                | "and human assets, but also"                                                                                                                                                                                                                                         | Accepted w/modification | 3/25/11                                                                 |
| 10  | Sean Ahrens                  | Aon Risk Solutions                           | 5                |                        | Editorial       | Intellectual property is the same as "information".                                                                                                                                                                                                                                     | ...but includes securing vital intellectual property and information                                                                                                                                                                                                 | Not accepted            | 3/25/11 - Deemed often not the same.                                    |
| 11  | Jim Ellis, MA, CPP, PSP      | Principal Financial Group                    | 5                |                        | Editorial       | language                                                                                                                                                                                                                                                                                | "and information as well."                                                                                                                                                                                                                                           | Accepted w/modification | 3/25/11                                                                 |
| 12  | Sean Ahrens                  | Aon Risk Solutions                           | 6                |                        | Technical       | Add "response"                                                                                                                                                                                                                                                                          | ...thinking, process management, response                                                                                                                                                                                                                            | Not accepted            | 3/25/11 - Current text deemed appropriate.                              |
| 13  | Sean Ahrens                  | Aon Risk Solutions                           | 12               |                        | Editorial       | Assets are indicated, however, I believe "controls" is what was intended.                                                                                                                                                                                                               | ...generate products, profits and market share and the controls required to protect them                                                                                                                                                                             | Accepted                | 3/25/11                                                                 |
| 14  | Mitchell Kemp, CPP           | Cummins Filtration                           | 13               |                        | Editorial       | wording used                                                                                                                                                                                                                                                                            | change "strikes" to "provides"                                                                                                                                                                                                                                       | Accepted                | 3/25/11                                                                 |
| 15  | Ron Martin, CPP              | U.S. Department of Health and Human Services | 14               |                        | Editorial       | The standard's normative requirement should either stand on its own or reference other standards. To reference informative (ASIS) documents will imply for the user of the standard he/she must purchase guideline documents.                                                           | Delete between "Standard" and "will". To read: This Standard will assist organization in achieving .....                                                                                                                                                             | Accepted w/modification | 3/25/11                                                                 |
| 16  | Joseph McDonald, CPP, PSP    | Switch                                       | 14               |                        | Editorial       | "This Standard should be used in..."                                                                                                                                                                                                                                                    | "The Standard, when used..."                                                                                                                                                                                                                                         | Accepted w/modification | 3/25/11                                                                 |
| 17  | Jean-Marc Debon, CPP         | Montreal International Airports              | 14               |                        | Editorial       | For phrase comprehension and flow, remove "should be"                                                                                                                                                                                                                                   | "This standard, used in conjunction with the ASIS..."                                                                                                                                                                                                                | Accepted                | 3/25/11                                                                 |
| 18  | Sean Ahrens                  | Aon Risk Solutions                           | 15               |                        | Technical       | Added the word "dissimilar" to convey the challenge more specifically.                                                                                                                                                                                                                  | ...Successful asset protection strikes the appropriate balance between these competing dissimilar demands.                                                                                                                                                           | Not accepted            | 3/25/11 - Current text deemed sufficient.                               |
| 19  | Sean Ahrens                  | Aon Risk Solutions                           | 15               |                        | Technical       | Confirm that this is really intended to be a Standard and not a guideline.                                                                                                                                                                                                              |                                                                                                                                                                                                                                                                      | Noted                   | 3/25/11 - Yes, it is an American National Standard. No Action Required. |
| 20  | Christopher Aldous, CPP, PSP | Consultant                                   | 16               |                        | Editorial       | Current section does not make sense it reads: This Standard should be used in conjunction with the ASIS International Protection of Assets Manual and the ASIS-GDL-FPSM-2009: Facilities Physical Security Measures Guideline will assist organizations                                 | Suggest change to: This Standard should be used in conjunction with the ASIS International Protection of Assets Manual and the ASIS-GDL-FPSM-2009: Facilities Physical Security Measures Guideline. These will assist organizations ...                              | Accepted w/modification | 3/25/11                                                                 |
| 21  | Joseph McDonald, CPP, PSP    | Switch                                       | 16               |                        | Editorial       | "... Guideline will..."                                                                                                                                                                                                                                                                 | "... Guideline, will..."                                                                                                                                                                                                                                             | Noted                   | 3/25/11 - Noted for technical editor.                                   |
| 22  | Bryan Leadbetter             | Baush & Lomb                                 | 16               |                        | Editorial       | missing word                                                                                                                                                                                                                                                                            | add "which" prior to the word "will"                                                                                                                                                                                                                                 | Noted                   | 3/25/11 - Noted for technical editor.                                   |
| 23  | Jim Ellis, MA, CPP, PSP      | Principal Financial Group                    | 16               |                        | Editorial       | language                                                                                                                                                                                                                                                                                | "Security Measures Guideline,"                                                                                                                                                                                                                                       | Noted                   | 3/25/11 - Noted for technical editor.                                   |
| 24  | Dennis Blass                 | Children's Health Systems                    | 16               |                        | Technical       | There are other ANSI recognized standards in use dealing with security, most notably NFPA's security standards 730 and 731. Consideration or reference should be given to including these in the standard so this project is less commercial and reflects that there good alternatives. | Security Measures guideline or other ANSI recognized Security Standard such as NFPA 730 or NFPA 731.                                                                                                                                                                 | Noted                   | 3/25/11 - To be considered for bibliography.                            |
| 25  | Sean Ahrens                  | Aon Risk Solutions                           | 19               |                        | Technical       | Added "internal threats" which is what the paragraph is introducing.                                                                                                                                                                                                                    | ... Internal threats, or individuals who                                                                                                                                                                                                                             | Not accepted            | 3/25/11 - Current text deemed clear to the context.                     |
| 26  | Ron Martin, CPP              | U.S. Department of Health and Human Services | 23               |                        | Editorial       | This standard will provide "normative" guidance. Not, Informative guidance.                                                                                                                                                                                                             | Change "Informative" to "Normative"                                                                                                                                                                                                                                  | Withdrawn               | 3/25/11 - Withdrawn by commenter.                                       |
| 27  | Robert Schultheiss           | Risk Decisions                               | 31               |                        | Technical       | This section continues to take a general assets protection flow.                                                                                                                                                                                                                        | Suggest rewriting to limit scope to physical assets. With references to other potential standards for information, etc.                                                                                                                                              | No Longer Relevant      | 3/25/11 - No longer relevant due to previous comment modifications.     |
| 28  | Henry A. Nocella, CPP        | (DBA) Nocella Associates                     | 32               | 107,109, 207,279, etc. | Editorial       | For the sake of consistency, use <i>either</i> "physical assets protection" <i>or</i> "physical asset protection"                                                                                                                                                                       |                                                                                                                                                                                                                                                                      | Withdrawn               | 3/25/11 - Withdrawn by commenter.                                       |
| 29  | Christopher Aldous, CPP, PSP | Consultant                                   | 33               |                        | Technical       | Current text reads: Human caused threats and hazards are generated by:                                                                                                                                                                                                                  | Suggest change to Humans cause threats, Hazards generally are a product of nature                                                                                                                                                                                    | Accepted w/modification | 3/25/11                                                                 |
| 30  | Henry A. Nocella, CPP        | (DBA) Nocella Associates                     | 33               |                        | General         | What is the nexus here? Where did "human caused threats" come from?                                                                                                                                                                                                                     | unintentional, naturally caused threats and hazards, and/or human-caused threats and hazards. These might be generated by:                                                                                                                                           | Accepted w/modification | 3/25/11                                                                 |
| 31  | Joseph McDonald, CPP, PSP    | Switch                                       | 33               |                        | General         | "Human caused threats..."                                                                                                                                                                                                                                                               | "Intentional threats..."                                                                                                                                                                                                                                             | Accepted w/modification | 3/25/11                                                                 |
| 32  | Loftin C. Woodiel            | Ally Financial Services                      | 36               |                        | General         | "... visitors and customers;..."                                                                                                                                                                                                                                                        | "... authorized visitors and customers;..."                                                                                                                                                                                                                          | Tabled                  | 3/25/11 - Gavin Wilson to provide proposed rewrite.                     |
| 33  | Sean Ahrens                  | Aon Risk Solutions                           | 37               |                        | Technical       | License has a different connotation to permission. Consider the use of permission.                                                                                                                                                                                                      | ... Internal threats, or individuals who have a right or permission to be inside the organization or facility, such as employees, contractors, temporary employees, visitors and customers; and                                                                      | Tabled                  | 3/25/11 - Gavin Wilson to provide proposed rewrite.                     |
| 34  | Joseph McDonald, CPP, PSP    | Switch                                       | 39               | 40                     | Editorial       | Different size font                                                                                                                                                                                                                                                                     | Replace with 11pt font.                                                                                                                                                                                                                                              | Noted                   | 3/25/11 - Noted for technical editor.                                   |
| 35  | Henry A. Nocella, CPP        | (DBA) Nocella Associates                     | 39               |                        | General         | Where did the concept of losses come from - where is the transition from Threats and hazards?                                                                                                                                                                                           | Other things which must also be considered when designing a Physical Assets Protection Program are losses resulting from the misbehavior of persons both inside and outside the organization. These can have a broad range of causes, including, but not limited to: | Tabled                  | 3/25/11 - Gavin Wilson to provide proposed rewrite.                     |
| 36  | Sean Ahrens                  | Aon Risk Solutions                           | 40               |                        | Technical       | Added "external threats" which is what the paragraph is introducing                                                                                                                                                                                                                     | ... External threats, or Outsiders who                                                                                                                                                                                                                               | Tabled                  | 3/25/11 - Gavin Wilson to provide proposed rewrite.                     |
| 37  | Jim Ellis, MA, CPP, PSP      | Principal Financial Group                    | 40               |                        | Editorial       | language                                                                                                                                                                                                                                                                                | "organization."                                                                                                                                                                                                                                                      | Tabled                  | 3/25/11 - Gavin Wilson to provide proposed rewrite.                     |

| No. | Name                      | Organization                                 | Line No. (begin) | Line No. (end) | Type of Comment | Comment (justification for change)                                                                                                                                                                                                                                             | Proposed Change                                                                                                                                                                                                                                 | Resolution              | Rationale                                                                                              |
|-----|---------------------------|----------------------------------------------|------------------|----------------|-----------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------|--------------------------------------------------------------------------------------------------------|
| 38  | Mitchell Kemp, CPP        | Cummins Filtration                           | 42               |                | Editorial       | wording used                                                                                                                                                                                                                                                                   | change " safety problems" to "safety incidents"                                                                                                                                                                                                 | Tabled                  | 3/25/11 - Gavin Wilson to provide proposed rewrite.                                                    |
| 39  | Jean-Marc Debon, CPP      | Montreal International Airports              | 44               |                | Editorial       | Remove "inter-" as it is unnecessary. All relationships involve interaction between people                                                                                                                                                                                     | "Fraud and conflict of interest which are destructive to the relationships of..."                                                                                                                                                               | Tabled                  | 3/25/11 - Gavin Wilson to provide proposed rewrite.                                                    |
| 40  | Sean Ahrens               | Aon Risk Solutions                           | 44               |                | Editorial       | I believe the word desired is consequences                                                                                                                                                                                                                                     | ...organization can have a broad range of consequences.                                                                                                                                                                                         | Tabled                  | 3/25/11 - Gavin Wilson to provide proposed rewrite.                                                    |
| 41  | Jim Ellis, MA, CPP, PSP   | Principal Financial Group                    | 44               |                | Editorial       | language                                                                                                                                                                                                                                                                       | "inter-relationships" substitute different word                                                                                                                                                                                                 | Tabled                  | 3/25/11 - Gavin Wilson to provide proposed rewrite.                                                    |
| 42  | Mitchell Kemp, CPP        | Cummins Filtration                           | 44               |                | Editorial       | repeated phrases - " Fraud is used in line41 and repeated in line 44                                                                                                                                                                                                           | Drop 'Fraud and'                                                                                                                                                                                                                                | Tabled                  | 3/25/11 - Gavin Wilson to provide proposed rewrite.                                                    |
| 43  | Barry R. Stanford         | STAPLES Center & Nokia Theatre & L.A. LIVE   | 47               |                | General         | Remove comment about emotional issue.                                                                                                                                                                                                                                          | Workplace Violence                                                                                                                                                                                                                              | Tabled                  | 3/25/11 - Gavin Wilson to provide proposed rewrite.                                                    |
| 44  | Mike Alexander            | Henderson Global Investors                   | 48               |                | Editorial       | add                                                                                                                                                                                                                                                                            | workplace bullying                                                                                                                                                                                                                              | Tabled                  | 3/25/11 - Gavin Wilson to provide proposed rewrite.                                                    |
| 45  | Pradeep Bajaj             | PRISMA                                       | 54               |                | Technical       | Losses due to, add as bullet point                                                                                                                                                                                                                                             | Lack of or poor effective equipment and machine maintenance programme                                                                                                                                                                           | Tabled                  | 3/25/11 - Gavin Wilson to provide proposed rewrite.                                                    |
| 46  | Henry Hemery              | Risk & Co                                    | 55               |                | Technical       | "... such events as fires, explosions, earthquakes, hurricanes, and floods. ..." (add other example of hazards and threats not related to natural events or fire & explosion, but common in industrial safety)                                                                 | "... such events as fires, explosions, earthquakes, hurricanes, floods, and machine breakdown. ..."                                                                                                                                             | Tabled                  | 3/25/11 - Gavin Wilson to provide proposed rewrite.                                                    |
| 47  | Pradeep Bajaj             | PRISMA                                       | 55               |                | Technical       | Losses due to, add as bullet point                                                                                                                                                                                                                                             | Lack of poorly managed accounting processes for physical assets.                                                                                                                                                                                | Tabled                  | 3/25/11 - Gavin Wilson to provide proposed rewrite.                                                    |
| 48  | Mike Alexander            | Henderson Global Investors                   | 56               |                | Editorial       | remove accident and replace with                                                                                                                                                                                                                                               | incident                                                                                                                                                                                                                                        | Tabled                  | 3/25/11 - Gavin Wilson to provide proposed rewrite.                                                    |
| 49  | Pradeep Bajaj             | PRISMA                                       | 56               |                | Technical       | Losses due to, add as bullet point                                                                                                                                                                                                                                             | Lack of commitment displayed by the management in respect of its physical assets.                                                                                                                                                               | Tabled                  | 3/25/11 - Gavin Wilson to provide proposed rewrite.                                                    |
| 50  | Ron Martin, CPP           | U.S. Department of Health and Human Services | 59               |                | Technical       | What is the Management Systems Approach?                                                                                                                                                                                                                                       | This approach is not explained or referenced.                                                                                                                                                                                                   | Tabled                  | 3/25/11 - Gavin Wilson to provide proposed rewrite.                                                    |
| 51  | Sean Ahrens               | Aon Risk Solutions                           | 59               |                | Editorial       | I infer a hazard as the same thing as a threat. i.e. there is a threat of flooding, there is the threat of an earthquake, etc.                                                                                                                                                 | ...Natural and unintentional hazards: Fire, explosions, earthquakes, hurricanes, and floods. They typically occur as natural catastrophes or workplace accidents.                                                                               | Tabled                  | 3/25/11 - Gavin Wilson to provide proposed rewrite.                                                    |
| 52  | Barry R. Stanford         | STAPLES Center & Nokia Theatre & L.A. LIVE   | 62               | 63             |                 | Re -word as Customers should be the first priority                                                                                                                                                                                                                             | It provides confidence to the customers and the organization itself that the organization is able to provide a safe and secure environment which fulfills organizational and stakeholder requirements                                           | Tabled                  | 3/25/11 - Gavin Wilson to provide proposed rewrite.                                                    |
| 53  | Sean Ahrens               | Aon Risk Solutions                           | 64               |                | Editorial       | UK version of analyze, not sure which one were adopting. Many instances of this occurrence                                                                                                                                                                                     |                                                                                                                                                                                                                                                 | Tabled                  | 3/25/11 - Gavin Wilson to provide proposed rewrite.                                                    |
| 54  | Ron Martin, CPP           | U.S. Department of Health and Human Services | 66               |                | Technical       | The section does not explain the "process approach" vs. "the management Systems approach" in Paragraph 4.4 the "systems approach" is introduced.                                                                                                                               | The standard does not full these approaches as how they are linked and compared to and between each other for normative implementation.                                                                                                         | Withdrawn               | 3/25/11 - Withdrawn by commenter.                                                                      |
| 55  | Joseph McDonald, CPP, PSP | Switch                                       | 68               |                | Editorial       | Use of PAPMS                                                                                                                                                                                                                                                                   | no reason why PAPMS is used in one section and not the next.                                                                                                                                                                                    | Noted                   | 3/25/11 - Noted for technical editor.                                                                  |
| 56  | Ron Martin, CPP           | U.S. Department of Health and Human Services | 74               |                | Technical       | Process Approach not fully defined.                                                                                                                                                                                                                                            |                                                                                                                                                                                                                                                 | Noted                   | 3/25/11 - Although referenced in Sect. 4.4, Co-Chair Siegel to provide additional content for clarity. |
| 57  | Sean Ahrens               | Aon Risk Solutions                           | 74               |                | Editorial       | I think the word "management" is desired.                                                                                                                                                                                                                                      | ...activity using resources and management                                                                                                                                                                                                      | Not accepted            | 3/25/11 - Current text deemed clear to context.                                                        |
| 58  | Ron Martin, CPP           | U.S. Department of Health and Human Services | 77               |                | Editorial       | This is the first time "PAP" is used. It should spelled out.                                                                                                                                                                                                                   | Show as: Physical Assets Protection, (PAP)                                                                                                                                                                                                      | Noted                   | 3/25/11 - Noted for technical editor.                                                                  |
| 59  | Robert Schultheiss        | Risk Decisions                               | 77               |                | Editorial       | PAP                                                                                                                                                                                                                                                                            | Physical Asset Protection (PAP)                                                                                                                                                                                                                 | Noted                   | 3/25/11 - Noted for technical editor.                                                                  |
| 60  | Glen Kitteringham, CPP    | Kitteringham Security Group Inc.             | 79               | 80             | General         | "Understanding an organization's risk, security, and physical asset protection requirements;"                                                                                                                                                                                  | "Understanding an organization's threat profile, risk, security, and physical asset protection requirements;"                                                                                                                                   | Accepted w/modification | 3/25/11                                                                                                |
| 61  | Robert Schultheiss        | Risk Decisions                               | 79               |                | Technical       | a) Understanding an organization's risk, security, and physical asset protection requirements;"                                                                                                                                                                                | Suggest rewriting as follows: Understanding the security risks to an organization's physical assets.                                                                                                                                            | Accepted w/modification | 3/25/11                                                                                                |
| 62  | Jeffrey S. Leonard        | Securitas Security Services US               | 79               |                | Technical       | Additional requirement in process should be included to identify the critical assets                                                                                                                                                                                           | Add a paragraph to include: " Identifying the critical assets of the organization and/or facility. "                                                                                                                                            | Accepted w/modification | 3/25/11                                                                                                |
| 63  | Robert Schultheiss        | Risk Decisions                               | 82               |                | Technical       | "c) Implementing and operating controls to manage an organization's risks within the context of the organization's mission;"                                                                                                                                                   | Suggest rewriting as follows: Implementing controls to manage the security risks to an organization's physical assets with the context of the organization's mission.                                                                           | No Longer Relevant      | 3/25/11 - No longer relevant per previous comment modifications.                                       |
| 64  | Jim Castle                | Corporate & Executive Solutions Ltd          | 82               |                | Technical       | the requirement to conduct a risk assessment should be articulated more clearly                                                                                                                                                                                                | add 'risk assessment' after sub para b) establishing a policy and objectives to manage risks and c)implementing and operating controls                                                                                                          | Not accepted            | 3/25/11 - Subject is appropriate to guidance annexes and is addressed there.                           |
| 65  | Jean-Marc Debon, CPP      | Montreal International Airports              | 82               |                | Technical       | Although operating implies maintenance, it should be mentionnes in order to emphasize its importance and should be stated on its own.                                                                                                                                          | "Implementing, operating and maintaining controls to manage an organization's..."                                                                                                                                                               | Accepted                | 3/25/11                                                                                                |
| 66  | Joseph McDonald, CPP, PSP | Switch                                       | 84               | 85             | Editorial       | "...PAP management system;..."                                                                                                                                                                                                                                                 | "...PAPMS;..."                                                                                                                                                                                                                                  | Noted                   | 3/25/11 - Noted for technical editor.                                                                  |
| 67  | Ron Martin, CPP           | U.S. Department of Health and Human Services | 88               |                | Editorial       | There are numerous acronyms. Such as, ANSI, SPC, PAPMS are not spelled out when they are first used.                                                                                                                                                                           | Review the document to spell out all acronyms to spellout before using the abbreviated form.                                                                                                                                                    | Noted                   | 3/25/11 - Noted for technical editor.                                                                  |
| 68  | Robert Schultheiss        | Risk Decisions                               | 100              |                | Editorial       | Plan: "Establish management system policy, objectives, processes, and procedures relevant to managing risk and improving risk management security, and physical asset protection and to deliver results in accordance with an organization's overall policies and objectives." | Suggest rewrite: Establish management system policy, objectives, processes, and procedures relevant to managing risks to physical asset protection and delivering results in accordance with an organization's overall policies and objectives. | Accepted w/modification | 3/25/11                                                                                                |
| 69  | Jean-Marc Debon, CPP      | Montreal International Airports              | 100              |                | Editorial       | In the PLAN section, the third line should not have so many ANDs in it.                                                                                                                                                                                                        | "...risk management security, physical asset protection and to deliver..."                                                                                                                                                                      | Accepted w/modification | 3/25/11                                                                                                |
| 70  | Ron Martin, CPP           | U.S. Department of Health and Human Services | 103              |                | Editorial       | Acronyms ISO IEC; Also, saying consistant with a methodology it would be good to know what they are.                                                                                                                                                                           | Spellout and Give the Titles                                                                                                                                                                                                                    | Accepted                | 3/25/11 - Noted for technical editor.                                                                  |
| 71  | Nicholas Economou         | Cablevision Systems Corporation              | 104              |                | General         | Recommend the addition of the ANSI-NFPA 1600 standard which is endorsed by the DHS & 9-11 Commision (Standard on Disaster/Emergency Management & Business Continuity Program 2007). This standard also references ASIS in Annex B as an additional source for information.     | ...28000:2007, ANSI-NFPA 1600:2007 and the PDCA Model.                                                                                                                                                                                          | Withdrawn               | 3/25/11 - Withdrawn by commenter.                                                                      |

| No. | Name                        | Organization                    | Line No.<br>(begin) | Line No.<br>(end) | Type of<br>Comment | Comment (justification for change)                                                                                                                                                                                | Proposed Change                                                                                                           | Resolution              | Rationale                             |
|-----|-----------------------------|---------------------------------|---------------------|-------------------|--------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------|-------------------------|---------------------------------------|
| 72  | Henry Hemery                | Risk & Co                       | 111                 |                   | Technical          | "... design, implementation, monitoring, evaluation and replacement of physical asset protection system ..." (add maintenance to the different indicated steps of life cycle of physical asset protection system) | "... design, implementation, monitoring, evaluation, maintenance and replacement of physical asset protection system ..." | Accepted                | 3/25/11                               |
| 73  | Edward C. Heisler, CPP, PSP | Facility Control Systems, Inc.  | 111                 |                   | Technical          | Training, testing and maintenance are significant defecits in technology based systems.                                                                                                                           | Consider adding these to scope of PAP                                                                                     | Accepted w/modification | 3/25/11                               |
| 74  | Robert Schultheiss          | Risk Decisions                  | 112                 |                   | Editorial          | physical asset protection There is also a reference to replacement of systems that seems to be out of place.                                                                                                      | PAP                                                                                                                       | Noted                   | 3/25/11 - Noted for technical editor. |
| 75  | Jean-Marc Debon, CPP        | Montreal International Airports | 113                 | 150, 351, 361     | General            | Too many ways are used when mentioning the ANSI/ASIS SPC.1 standard. One way should be chosen and used throughout the text.                                                                                       | "ANSI/ASIS SPC.1 - 2009"                                                                                                  | Noted                   | 3/25/11 - Noted for technical editor. |
| 76  | Lofin C. Woodiel            | Ally Financial Services         | 115                 | 117               | General            | QUESTION: Are mobile media (flash drives, laptops, CDs, etc) included in these categories or are they distinct enough that they need to have a separate category?                                                 |                                                                                                                           | Accepted w/modification | 3/25/11                               |