

DRAFT
MEETING MINUTES
ORMM STANDARDS TECHNICAL COMMITTEE
OCTOBER 18, 2011
CONFERENCE CALL - 11:00 am to 12:00 pm U.S. EDT

1. Welcome and Call to Order

Chairman Dr. Marc Siegel called the meeting of the Organizational Resilience Maturity Model (ORMM) Standards Technical Committee (TC) to order at 11:04 am U.S. EDT and welcomed the participants.

2. Roll Call

Ms. Aivelis Opicka of ASIS staff took role and reported that quorum was not attained. Ms. Carioti advised that procedurally, action on agenda items may be taken without a quorum present, but are subject to ratification by the Committee. She further explained that ratification may be conducted by way of email to the voting members not in attendance. There being no objections, Chairman Siegel moved to the next agenda item.

3. Approve Agenda

Chairman Siegel asked for any proposed modifications to the agenda, and being none the agenda was approved.

4. Approve Meeting Minutes of January 11, 2010

Chairman Siegel asked for any proposed modifications to the ORMM TC meeting minutes of January 11, 2010, and being none the minutes were approved.

5. ORMM Working Group Report

5a. Recommended Comments Resolution

Chairman Siegel reported that the ORMM Working Group (WG) addressed all TC comments and incorporated any changes into the draft ORMM Standard dated October 11, 2011 previously circulated to the TC. He informed of the WG's recommendation to elevate the draft ORMM Standard for submission of a 30-day letter ballot, concurrent with an ANSI 45-day public review period.

Chairman Siegel opened the floor for discussion and committee members expressed support in proceeding with the recommendation. A motion was unanimously approved to move the ORMM draft standard to a 30-day letter ballot, concurrent with a 45-day ANSI public review period.

6. Next Steps

Ms. Carioti informed that after today's meeting ASIS staff will submit a ratification e-mail to the voting members of the TC, not in attendance. Pending ratification, ASIS staff will issue a 30-day letter ballot, concurrent with a 45-day ANSI public review period. She further advised that a letter ballot closing report will be issued and will include any comments received.

Ms. Carioti noted that ASIS Staff will ensure public notification of the ANSI public review period via the ANSI Standards Action periodical and the ASIS website. Additionally, she informed that procedurally, non-committee members interested in reviewing the draft must acquire a copy directly through ASIS staff via standards@asisonline.org. It was noted a fee is associated with public review requests.

7. Action Items

Action items include:

- ASIS staff to seek ratification of action items via email to TC voting members not in attendance.
- Pending ratification, ASIS staff to issue a 30-day letter ballot to the Committee and concurrent 45-day ANSI public review.
- ASIS staff to issue a closing letter ballot report and compile and disseminate to the Committee any ANSI public review comments received.

6. Next Meeting

The next meeting of the Committee is to be determined.

9. Adjournment

Chairman Siegel adjourned the meeting at 11:20 am U.S. EDT with consensus.

Submitted by:

[Original Signed By:]

Jeanette Donovan
ASIS International
Standards & Guidelines Coordinator

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**ORMM STANDARDS COMMITTEE**  
**MEETING ATTENDEES**  
**OCTOBER 18, 2011**

Dr. Marc Siegel, ASIS International, Chairman  
Lawrence Berenson, Consultant  
Dennis Blass, CPP, PSP, Children's of Alabama  
Christopher Burton, Avalution Consulting  
Sharon Caudle, The Bush School, Texas A&M University  
Maria Dominguez, CPP, Bank of America  
Michael Edgerton, Good Harbor Consulting  
Millington Gumbo, ContinuitySA  
Jon Hallaway, Harris County Hospital District  
Suzanne Hart, Delaware Dept. of Transportation  
Cal Jaeger, Ph.D., taking CPP exam soon, Sandia National Laboratories  
Glen Kitteringham, CPP, Kitteringham Security Group Inc.  
Robert F. Lang, CPP, CEM, Kennesaw State University  
Bill Lang, Independent Consultant  
James Leflar Jr., CPP, CBCP, Johns Hopkins Bloomberg School of Public Health  
Petri Lillqvist, Finnair Plc  
Ronald Martin, CPP, Open Security Exchange  
Gerald Mendes, CPP, GCL Services Limited  
Philip Oppenheim, International Continuity Oversight Board  
Ren Powers, City National Bank  
Loren Procter, Sprint Nextel  
Scott Ream, Virtual Corporation  
Craig Rydalch, American Imaging  
Ed Schlichtenmyer, ImpactWeather  
Jeffrey Slotnick, CPP, PSP, Setracon Inc.  
J. Kelly Stewart, Intelsat  
Renee Wentworth, Renee Wentworth  
Allan Wick, CPP, PSP, CFE, Tri-State Generation & Transmission Association  
Pauline Williams-Banta, PMP, MBCP, The Energy Authority  
Allison Wylde, DIC (Imperial) MA SRC, UK 208, London Metropolitan University Business School

**ASIS Staff Present**

Sue Carioti, Director, Standards & Guidelines  
Aivelis Opicka, Manager, Standards & Guidelines  
Jeanette Donovan, Standards & Guidelines Coordinator