

# STANDARDS & GUIDELINES

## ORMM Technical Committee Chair: Dr. Marc H. Siegel

### DRAFT AGENDA KICK OFF MEETING

#### Teleconference:

Tuesday, January 11, 2011

11:00 am to 12:00 pm U.S. EST

Web and teleconference access information to be provided in advance of the meeting.

- I. Welcome and Call to Order
- II. Roll Call
- III. Approve Agenda
- IV. ORMM Standard Development
  - a. Baseline Draft/Working Documents
  - b. Work Group Formation
- V. Open Discussion
- VI. Next Steps
- VII. Action Items
- VIII. Next Meeting
- IX. Adjournment

**Antitrust Risk Notice:** As a reminder, participation in standard and guideline committees involves the potential for antitrust concerns or risks. To avoid such concerns and risks, participants should carefully observe the "ASIS Standards Development Procedures". In addition, sensitive discussion topics such as price, specific contractual terms, etc., should be avoided. Any participant having concerns or questions regarding sensitive discussion topics should consult with their company's legal counsel, the Committee leadership or ASIS staff.

**Early Patent Disclosure Notice:** ASIS follows ANSI's patent policy where disclosure of relevant patented inventions at the earliest possible time in the standards development process is encouraged. Neither ASIS, the Committee, nor its Chair ensure the accuracy or completeness of any disclosure or whether any disclosure is of a patent that in fact may be essential for the use of standards under development.

---

#### Contact Information:

Sue Carioti, Director, ASIS Standards & Guidelines: [sue.carioti@asisonline.org](mailto:sue.carioti@asisonline.org)

Avelis Opicka, Manager, ASIS Standards & Guidelines: [avelis.opicka@asisonline.org](mailto:avelis.opicka@asisonline.org)

Jeanette Donovan, ASIS Standards & Guidelines Coordinator: [jeanette.donovan@asisonline.org](mailto:jeanette.donovan@asisonline.org)

Standards e-mail: [standards@asisonline.org](mailto:standards@asisonline.org)