

Business Continuity Management (BCM) American National Standard

Committee Member Notes Contribution

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Purpose

- **Address unique needs of organizations, both large and small**
- **Provide a unified approach, eliminating marketplace confusion by using a compatible model with a future ISO BCM standard**
- **Offer a standard that is both auditable and scalable for consideration by DHS for Title IX (PS-Prep) voluntary certification effort**

Management Systems

- **Newer concept for business continuity professionals**
- **ISO proven approach for many disciplines for many years:**
 - **ISO:9001/ISO:14001/ISO:27001**
- **A model framework of processes and procedures intended to ensure consistency, repeatability to achieve organizational objectives**

Definition of Management System

- **System to establish policy and objectives and achieve those objectives.**
- **Management systems are used by organizations to develop their policies and to put these into effect via objectives and targets, using:**
 - **an organizational structure where the roles, responsibilities, authorities, etc. are defined,**
 - **systematic processes and associated resources to achieve the objectives and targets,**
 - **measurement and evaluation methodology to assess performance against the objectives and targets, with feedback of results used to plan improvements to the system, and**
 - **a review process to ensure problems are corrected and opportunities for improvement are recognized and implemented when justified.**

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Management Systems Characteristics

- **Accountability**
- **Repeatable Processes**
- **Documented Standard Operating Procedures**
- **Resources**
- **Performance Measures and Review Mechanisms**
- **Cultural Change**

Common Elements of Management Systems

- **“Common Elements” can be arranged under the following main subjects:**
 - **policy**
 - **planning**
 - **implementation and operation**
 - **performance assessment**
 - **improvement**
 - **management review**

BCMS Integration

Perform a Business Impact Analysis
Perform a Risk Assessment
Define Scope



Define Strategies
Document Plans
Implement System
Perform Training

Maintain Solutions
Continually Improve

Perform Exercises
Complete Audits and Reviews

Requirements and Guidance

- **Management system requirements**
 - relevant specifications for the management system of an organization to demonstrate its capability to meet internal and external requirements (e.g. by assessment of that capability by internal or external parties)
- **Management system guidelines**
 - assist an organization to implement and/or to enhance its management system by providing additional guidance to the elements of a management system requirements standard

BCM Standard - BCM -1 Roadmap (Work Programme) Version 2.0, 22th May 2009 Prepared by ASIS/BSI Secretariat

Tentative Drafting – Working Draft (WD) Schedule

