



## ASIS INTERNATIONAL NOVEMBER 2007 CERTIFICATION NEWSLETTER

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### **NYC Chapter Launches Mentor Training Program**

#### **The Origins of the Mentor Program**

The original concept of a mentor-based program was spearheaded by Gregory Sanders, CPP, former PCB member and current member of ASIS International Board of Directors. Sanders worked in conjunction with colleagues from the New Jersey Police Department and the ASIS Northern New Jersey (NJ) Chapter to conduct CPP Mentor Review Programs. The program's original purpose was geared toward preparing law enforcement professionals transition into other areas of the security industry. In basic terms, it helped them learn the language of security and the many benefits of acquiring board certification.

#### **The NYC Chapter Mentor Program**

It was no surprise that the New York City (NYC) Chapter formed a cooperative venture with the Northern NJ Chapter to follow suit and adopt the same principles for developing and implementing a strong Mentor Program of their own. The NYC Chapter already holds two CPP Review courses annually; so instituting a mentor program was a natural next step in the Chapter's progression. Sanders and Northern NJ Chapter Chairman Darryl Beard, CPP, PCI, PSP worked on this initiative with NYC Chapter Chairman Jimmy Chin and Certification Representative Tom Detzel, CPP. Their combined efforts involved 13 NJ mentors and gathered a diverse group of 75 security professionals who have signed up for the study group – from the New York Transit Authority to the United Nations and private retail security.

**The Mentor Review Program has already been implemented in 11 countries and 19 states within the United States, including the U.S. Air Force Security Forces Command, U.S. State Department Diplomatic Security Command, and United Nations.**

Detzel and Chin describe the Chapter Mentor Program as a 90-day plan developed to assist each participant through the application process and prepare them for the exam. The participants will have weekly contact with their mentor either through conference calls or meetings and the mentors will assist them with any questions. Detzel explains that, "In order to improve service to our members, the chapter felt it should institute a Certification Mentoring Program. It was an important way to give something back and assist our members as they fulfill their career path. The Chapter's goal is to enlist new CPP's and PSP's as mentors and instructors. Currently, our mentor program is offered once a year, but we hope to increase this to twice a year as our mentor numbers increase."

*Continued on adjacent page*

## What Does it Take to Become a Mentor?

All mentors are required to be ASIS certification holders and undergo 4 hours of training. If an individual (interested in becoming a mentor) does not meet the prerequisite of being certified, they are required to participate in an upcoming CPP review program and then register to sit for an ASIS certification exam. In addition, they are not allowed to be a primary mentor, but may still contribute to the mentoring process until certification is achieved.

## Benefits of Mentoring

The Chapter Mentor Program is designed to minimize the time candidates spend searching for information as they pursue their goals. Therefore an important function of being a mentor is to provide guidance and ensure that candidates stay on the right track as they prepare for their exam. A mentor should be able to anticipate candidate's needs, provide timely responses to questions (that may otherwise take a long time to obtain), and help reduce those obstacles that may be deterrents from studying. All of these benefits can make a huge difference in helping potential candidates become certified. It also makes an excellent opportunity for certified Chapter volunteers to become mentors.

*The PCB Thanks the NYC Chapter for Contributing to this Article.*



### **Important Reminder! Biometric Check-in for Exam Candidates**

Prometric now offers biometric check-in at all locations. Candidates still provide the required ID for check-in, but in addition, they put a finger onto a small device that captures a fingerprint. Should they leave the testing room for a break, they use the finger print device to check out and check back in, instead of signing out and in.

This is a useful security measure, as it assures that the candidate who originally checked in for the exam is the same candidate returning to the exam. An electronic record of departure from and return to the testing room is maintained. However, fingerprint data is erased on a daily basis.

There is no additional charge for this service. There is a premium service available for an additional charge, where fingerprint data is maintained; clients who have candidates taking multiple test forms over a period of several days may wish to use this premium service.

## **United States Postal Inspector Service Supports Internal Certification**

The United States Postal Inspector Service (USPIS) has made a firm commitment to their security program efforts by supporting its personnel in achieving their Certified Protection Professional (CPP) designation.

The Philadelphia Division of USPIS hosted a contracted CPP Review Program for their inspectors who are intending to pursue this professional certification. Over 50 inspectors from throughout the United States, including their headquarter personnel, attended this program in early May. USPIS also offered to the ASIS International Greater Philadelphia Chapter members an opportunity to attend this CPP Review Program along with the attending Postal Inspectors. James A. Heavens Jr., CPP Acting Assistant Postal Inspector in Charge, coordinated the CPP Review Program at its Southeastern Postal Processing and Distribution Center in Wayne, Pennsylvania.

USPIS has also contracted with ASIS International in other professional development areas including a specially designed Physical and Introduction to Security Management program. These special programs (one was held in December 2006 and the other in May 2007) were at the National Training Facility (Bolger Center) in Potomac, Maryland.

The PCB congratulates Deputy Chief Postal Inspector Kenneth Jones, CPP and Heavens on their recent achievement of the CPP designation, and thanks them for their strong support of ASIS Certification.

## **Important Notification for Chapters! Updating of the 2008 CPP and PSP Reference Materials**

The Professional Certification Board (PCB) has released the reference list of materials for the 2008-2009 exams. We ask that all regional and chapter leaders make candidates and study/review course program directors aware of the changes that will take effect on January 1, 2008:

### **Updates to CPP Reference Materials**

New and updated chapters in the *Protection of Assets Manual (POA)* have enabled the elimination of two reference books from the CPP list – *Managing Today!* and *Risk Analysis and the Security Survey* (The information contained in these publications is now covered in the *POA*). In addition, two existing references have new editions – *Management of Information Security* and *Security and Loss Prevention: An Introduction*. **References for the United Kingdom and Canada are unchanged.**

**A complete list of the 2008 CPP reading materials is on the adjacent page and online at:**  
<http://www.asisonline.org/certification/cpp/2008cpprefmaterials.doc>

### **Updates to PSP Exam Reference Materials**

The PSP domains, and therefore the references, have been revised as a result of the recent update of the PSP job analysis. The new edition of *Design and Evaluation of Physical Protection Systems* has replaced the original. Several relevant chapters from the *POA Manual* have been excerpted and bound as a reference and the *Business Continuity Guideline* has also been added as a separate reference. **Other reference materials remained unchanged.**

**A complete list of the 2008 PSP reading materials is on the adjacent page and online at:**  
<http://www.asisonline.org/certification/psp/2008psprefmaterials.doc>



### **Recertification Power Point Presentations Online**

Last spring the PCB recently informed volunteer leaders about the implementation of the new Continuing Professional Education (CPE) system, beginning January 2008, for calculating recertification credits. A supporting PowerPoint presentation has been placed on the ASIS International website to provide assistance in explaining this transition to your Chapter constituents.

An additional supporting presentation is also available online that highlights the value and impact that recertification has on professional development and career growth. It is also a useful tool in explaining the basics of continued learning and activities that can help achieve recertification goals.

#### **Online Recertification PowerPoint Presentations**

**The CPE presentation is online  
at this address:**

<http://www.asisonline.org/certification/cpe.ppt>

**The New supporting  
presentation can be located at:**

<http://www.asisonline.org/certification/recertournose.ppt>

**The certification staff is available to assist you with questions or concerns you may have and  
can be contacted via email [certification@asisonline.org](mailto:certification@asisonline.org)**

## **What are Some Examples of Educational Programs for Recertification?**

There are various options, under educational programs, for earning recertification credits. In fact, you are probably already engaged in many activities (which are often overlooked) that are very valuable methods for earning your CPE credits. In an effort to encourage certificants to take advantage of all educational opportunities, the PCB has prepared some categories that will assist you when organizing and preparing your professional development schedule.

### **Memberships**

If you belong to a security or business management-related organization, you can earn CPE credits.

### **Chapter Meeting Attendance**

Earn CPE credits for attending Chapter educational meetings of any length (minimum of 50 minutes). Web-based training may be claimed with no maximum limit.

### **Virtual forums**

This is a cost-effective way to earn credits as registration fee is per site and several instead of just one person can reap the benefits.

### **Instructor Credit**

Ensure that the course topic is relevant to the practice of security (or study domains) so that your credits may be claimed.

### **Accredited College Courses**

Security/management-related accredited college courses as well as self study program that results in accredited college or university credit.

### **Safety-related Programs**

Attendance or speaking/teaching in the areas of safety, environmental safety fire prevention and personal protection single and multiple-day seminars and conferences may be claimed for CPE credits. (Up to 21 CPE Credits per term)

### **Seminar/Conference attendance**

It is very important to remember to claim your credits for attending security and management single and multiple-day seminars and conferences.

### **Author of a book or article**

As long as the topics are relevant to the practice of security related to the domains of study for each certification, you can earn CPE credits.

### **Program Services**

Participate in an Item Development Group, Pass Point Study or Role Delineation (job analysis) preparation and your activity will count toward your credits. Membership in an ASIS Council and the Guidelines Commission is also eligible for CPE credits

### **Public Service**

Some eligible activities to keep in mind include those for a charitable, religious, governmental or community entity that are performed pro-bono.

New examples of eligible activities are often added, so please note that the above list is not exclusive. When in doubt, submit a description of your activities to the recertification staff at [certification@asisonline.org](mailto:certification@asisonline.org) for CPE approval.

***A complete credit guide is also online at:***  
**<http://www.asisonline.org/certification/newrecertguide.doc>**

## International Exam Counts For November 3, 2007

LOCATION	CPP's	PSP's	PCI's	TOTAL
Argentina, Buenos Aires	11 CPP			11
Australia, Mel Vict	9 CPP	4 PSP	3 PCI	16
Australia, Sydney NSW	18 CPP	9 PSP		27
Bahrain	16 CPP	10 PSP	17 PCI	43
Belgium, (Benelux)	11 CPP	21 PSP		32
Colombia, Bogota	23 CPP			23
Ecuador, Quito	24 CPP			24
Hong Kong	23 CPP			23
India	26 CPP	1 PSP		27
Jamaica, Kingston	13 CPP	4 PSP		17
Mexico, DF	35 CPP			35
Mexico, North	3 CPP		2 PCI	5
Nigeria, Lagos	2 CPP			2
New Zealand	4 CPP		1 PCI	5
Philippines	12 CPP			12
Puerto Rico	8 CPP			8
Qatar, Doha	13 CPP		3 PCI	16
Singapore	27 CPP	6 PSP		33
South Africa, Cape Town	11 CPP			11
South Africa, Johannesburg	3 CPP			31
Spain, Madrid	1 CPP			1
Sweden	10 CPP	2 PSP		12
Trinidad & Tobago	47 CPP			47
Turkey	5 CPP	2 PSP	1 PCI	8
United Kingdom	38 CPP	9 PSP		47
			<b>TOTAL</b>	<b>513</b>

### Certification Numbers have Doubled !

In the previous newsletter, the PCB reported that there are **30** sites outside the U.S. and Canada now administering one or more of the ASIS certifications.

This is a proud accomplishment and the PCB thought that you would like to know where your international colleagues are sponsoring exams. *See adjacent chart.*

### Certification Lounge Highlights

Visitors from across the globe met at the Certification Lounge during the 2007 Annual Seminar and Exhibits to greet colleagues and exchange ideas. It was also the location for informal gatherings and an opportunity for certificants to speak with staff. In the photo below, Thomas Gottlieb, CPP, RVP for Region XIX, congratulates Regional Award recipients Vicente Perez, CPP and Israel Rojas, CPP. View more photo highlights at: <http://www.oscareinziq.com/asis2007/main.php>

#### From left to right:

Vice Almirante Wilfrido Robledo

Vicente Perez, CPP  
Award Recipient Chapter 217

Kael Malo J., CPP  
Chapter Chair Chapter Mexico217

Thomas Gottlieb, CPP  
RVP Region XIX México

Israel Rojas, CPP  
Award Recipient Chapter 247

Jorge Guzman, CPP  
Chapter Chair Chapter Mexico West 247



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## Professional Certification Board

*The Professional Certification Board is a group of fifteen certified professionals appointed by the President of ASIS to oversee and administer the certification programs.*

Edward F. McDonough Jr., CPP, **President**

Carla Naude, CPP, **Vice President**

Patrick C. Bishop, CPP

Darryl R. Branham, CPP

Edward P. De Lise, CPP

Christina M. S. Duffey, CPP

James W. (Jim) Ellis, CPP, PSP

Kenneth M. Freeman, CPP

Alfredo Iturriaga, CPP

Sheila D. Johnson, CPP, PSP

Roger B. Maslen, CPP

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